

Welcome to Nursing Education Online

Dear 4th Semester Nursing Student,

Hi Everyone, I will be your instructor in the upcoming **online class** of Nurse Leadership/Management (NRAD 204). This letter is to inform you of some important details prior to the commencement of the **Spring 2010** online class. The actual **online** dates for this class are April 12-May 7.

Based on previous student requests, I am giving you an **early** assignment of writing a cover letter and resume in February rather than waiting until later in the semester so that you can get this done early in the semester and utilize it when you go out and interview for jobs. I will give the assignment to you via myCourse NOT Blackboard. I will email you details of the assignment. **A hard copy of your cover letter and resume will be due in my office by February 26.**

2-3 weeks **prior** to the official BLACKBOARD start of class **April 12, 2010**, login at - <http://blackboard.cuesta.edu> Login name is you're my.cuesta ID typed in lowercase letters (first name_last name joan_smith Your password is STUDENT in uppercase letters).

I will make sure that we have everyone registered in "Blackboard" before the beginning of class so that the actual class time is productive. Once the course begins in BLACKBOARD, we will be communicating directly through Blackboard and will no longer communicate via myCourse.

Class Requirements/Textbook

As you already know, you need to have an e-mail account and access to the World Wide Web. You will also need to purchase your textbook for the class. The textbook "Leadership Roles and Management Functions in Nursing: Theory and Application"—(6th edition) by Marquis and Huston is in the bookstore and is a required text.

Mandatory Meetings

We'll have two mandatory class meetings. The first meeting is on Wednesday, April 21 at 12:30-2:30 in room 2509 on the SLO campus. The second meeting is on Wednesday May 5 at 12:30-2:30 in room 2509 on the SLO campus. **There is no provision for anyone who misses any of these classes.** I will provide you with the content of these meetings later.

Computer Requirements and Trouble shooting

- *Web Browser:* Netscape Navigator 4.61 or above (Mac, Windows), Microsoft Explorer 4.0 or above (Windows).
- Discontinue any "pop-up ad" blockers while using the Blackboard course,
- Complete the "Browser Check" on the Blackboard login page and adjust your browser accordingly
- Recent version of Adobe Reader [click here](#)
- **Operating System:**
Power Macintosh or Windows (Pentium) computer with at least 4x CD-ROM, and a 200 Mhz processor speed. Also, you should have a minimum of 64 Mb of system RAM (memory)
 - Mac Users: Power Macintosh with OS 8.0 or above.
 - PC Users: Windows 98 with Quick Time 4.0 or above and Quick Time browser plug-in; Windows 95 with Quick Time 4.0 and Quick Time plug-in; Windows 3.1 with Quick Time 4.0 or above and Quick Time plug-in.

If you have any further questions prior to the first day of class, please feel free to email me ppeachey@cuesta.edu