

# Welcome to Macroeconomics (Econ 201A) Online

Dear Student,

Welcome to Macroeconomics! My name is Elisa Queenan and I will be your instructor for Econ 201A. Make sure you read this page carefully and for further information see the syllabus.

## **Office Hours:**

Due to the nature of distance education and the fact that I am off- campus, I will not have traditional office hours. I can be reached by email: [elisa\\_queenan@cuesta.edu](mailto:elisa_queenan@cuesta.edu), prior to the beginning of class or phone 928-205-1750. After class begins it is best to email me within Blackboard, I check that email numerous times per day. I will make every attempt to respond to you within 24 hours

## **Computer Requirements:**

This course is taught using Blackboard CE8. The required software for this course includes **Microsoft Windows 7, Vista, XP, Me, OR 2000; Microsoft Word 2010, 2007, 2003, OR XP; an email account.**

### **Minimum Computer Requirements:**

- Intel® Pentium® III / 500 MHz processor (or equivalent AMD processor) · 512 MB RAM
- Sound Card · Reliable DSL or Cable (not dial-up modem) Internet Connection · Speakers or headset

You must have access to a computer, an email account, and a reliable Internet connection. You will also need to have a backup plan in case your internet provider or computer goes down. All of your assignments and tests will be sent to me via Blackboard. It is **essential** that you understand the basic concepts of email; web navigation; computer security including firewalls, cookies, trusted sites; and online communication to succeed in this course.

## **Book Requirements**

The text required for this class is McConnell, Campbell R. and Stanley L. Brue. Macroeconomics: Principles, Problems and Policies, 19<sup>th</sup> ed. New York, NY: McGraw-Hill, 2012. (With Connect access). It is best purchased through the school bookstore.

**ISBN:** 0077551931

## Meetings:

### **On-campus Proctored Final Exam MANDATORY**

**This class has an on-campus proctored final exam. The date of this exam is as follows:**

**Saturday, 5/12, 1:00 p.m.- 3:00 p.m. Room 4113**

A proctored exam is an exam that is administered by an individual who supervises the student while he or she is taking the exam. The proctor's function is to ensure the integrity and security of the exam in a secure environment. (SCSU)

**If traveling to the Cuesta College San Luis Obispo location for the final exam is not feasible (you live more than 60 miles away), you will need to locate a community college that has a testing center for you to take your exams.** Please contact me before the semester begins if you have questions about the proctored exams. It is the student's responsibility to coordinate with the testing center and provide your instructor with all requested information about the testing center.

## To Do:

- 1) Read this page thoroughly.
- 2) Register for class AND update your email with Cuesta records. I will use the email on record to send important pre-semester messages. You do NOT need to email me prior to the start of the semester, unless you have an emergency which prevents you from starting on time.
- 3) Purchase text and other required books before the start of the semester, because you will need it the first week.

## Blackboard log in info:

**\*\*\*The course does not open until the first day of class\*\*\***

- 1) Go to the main Cuesta College web page
- 2) Click the "distance education" link on the left.
- 3) Click on the "blackboard" button on the top right.
- 4) Now you are on the login page. Before actually logging in, thoroughly read the info about browser check, pop-ups, and java security on the right of the page.
- 5) Your login ID is the same as your my.Cuesta login. It is: `firstname_lastname` (all lowercase).
- 6) Your initial password, which you will have to change the first time you login, is `STUDENT` (all uppercase). You must change this once you are logged in.

- 7) If you are unsuccessful in your first attempt, try again, making sure you have followed instructions. For login problems contact Lee McCrea at 546-3100 x 2802 or email:lmccrea@cuesta.edu or the 24/7 Help Desk (Cuesta's Blackboard) at 1-866-847-3251
- 8) Once logged in, you will see our course listed. In addition, Blackboard will ask you to do a check of several features (mentioned earlier). These might include a browser tune-up, enabling pop-ups and a java applet. Be sure to follow the steps and enable ALL of these, and any others it asks you to. Using the course site will be less frustrating if you follow these directions!!  
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