

Engineering 51 Online Dynamics
Cuesta College
Remote Testing
Summer 2008 Information for Students

- Test dates and times are Tuesdays 6/24, 7/1, 7/8 and 7/15 at 2-3pm PT and the final exam on Tuesday 7/22 at 2-4pm PT.
- Tests are **60 minutes** long, except for the final exam which is **120 minutes** long.
- You are allowed:
 - Extra blank paper, pencils, erasers, straight edges/templates
 - Calculator (scientific or graphing OK, but no PDA, pocket computers, calculator in phone, wireless devices, etc.)
 - One (two for final exam) equation sheet. One-sided 8.5"x11", hand-written in your own handwriting.
- You'll have the option of using the printed test, blank paper, or both for your work. The completed test, along with the equation sheet, must be submitted via both **fax and mail**. Please make sure that your name is on all submitted pages. Scratch work should not be submitted.
- Completed test must be faxed to me at the fax number given to your proctor. **The fax must be received by 3:15pm (4:15 pm for the final) the same afternoon of the test or it will not be graded.** In the event that there is a problem with the fax, the test can be scanned and emailed to pridgely@cuesta.edu by 7pm. The test must be received by either fax or email on the same evening of the test. No exception will be made.
- The original copy of the test and equation sheet will be mailed to me by your proctor. You are strongly encouraged to include a self-addressed-stamped envelope in this mailing so that you can receive the graded test back (I don't return the final exam.) You can choose the method of mailing but note that grades will not be official until the original copies are received.
- The mailing address for the completed test, equation sheet, and SASE from above will be given to your proctor. If your testing center does not provide a mailing service, then you may need to bring in an envelope with adequate stamps. The proctor can fill in the address after the test and mail it.
- Make sure your chosen testing center can do all that is required above within the time limits. After you have a firm arrangement, give me the contact information for your proctor within the first week of class.
- If you have any questions, let me know as soon as you can.