

ADOPTED
MINUTES OF THE
SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT
REGULAR MEETING
Wednesday, June 7, 2000

The Board of Trustees of the San Luis Obispo County Community College District met in regular session in Room 6303, Humanities Forum, Cuesta College Campus, San Luis Obispo, California, on Wednesday, June 7, 2000 at 12:30 p.m., all members having received notice as prescribed by law.

1. CALL TO ORDER

The meeting was called to order by Board President Per Mathiesen at 12:30 p.m.

2. BOARD MEMBERS PRESENT

Mr. Per C. Mathiesen, President
Dr. Sam Blakeslee, Vice President
Mrs. Gaye Galvan
Mrs. Marie Kiersch

_____ Student Trustee (advisory vote)

(Note: The recently-elected Student Trustee will be sworn in at the July 5, 2000 meeting.)

3. BOARD MEMBERS ABSENT

Mrs. Dee Lacey

4. MANAGERS PRESENT

The following managers and others were present:

Dr. Marie E. Rosenwasser, Superintendent/President
Mr. Michael L. Hargett, Vice President/Asst. Supt., Administrative Services
Dr. Ann B. Grant, Dean of Instruction, Sciences, Math., Nursing, and P.E.
Mr. Edwin M. Pearce, Dean of Instruction, Community Programs, Recreation and Econ. Dev.

5. MANAGERS ABSENT

Dr. Susan J. Cotler, Vice President/Asst. Supt., Instruction
Dr. Gilbert H. Stork, Vice President/Asst. Supt., Student Services
Mr. Robert J. Evans, Dean of Instruction, Humanities
Mrs. Toni Sommer, Dean of Instruction, Bus., Eng./Tech., and Human Development
Ms. Sandee McLaughlin, Executive Dean, North County Campus
Mrs. Burma Workman, Director of Human Resources

6. OTHER COLLEGE PERSONNEL & VISITORS

The following is a partial listing of those persons present:

Ms. Charlotte Alexander, Director of Public Affairs/Community Relations
Mr. Warren Hansen, President, Management Senate (arrived 3 p.m.)
Mrs. Bonnie Bartholow, Vice President, Management Senate
Mr. Richard Hitchman, President, Academic Senate
Mr. Dennis Baeyen, Vice President, Academic Senate
Ms. Marilyn Rossa, President, CCFT/AFT
Mr. Pete Sysak, Director of Public Safety (arrived 3:18 p.m.)

Mrs. Debbie Garcia, Budget Analyst Technician
Mr. Pete Pedroni, Interim Director of Facilities Planning, and Mrs. Marilyn Pedroni
Mr. Terry Reece, Interim Director of Physical Plant
Dr. David Dowell, Director of Learning Resources
(A listing of others in attendance is on file.)

7. APPROVAL OF AGENDA

The agenda was approved as presented prior to the closed session.

8. CLOSED SESSION

The Board recessed to a closed session at 12:30 p.m. The Board reconvened in open session at 2:00 p.m. Board President Per Mathiesen led the pledge of allegiance.

CLOSED SESSION AGENDA

9. CLASSIFIED/MANAGEMENT PERSONNEL RECOMMENDATIONS

Board President Per Mathiesen announced that, during the closed session, the Board of Trustees approved, by a unanimous vote of those board members present, the following action pertaining to classified/management personnel. (Vote: Yes-4, No-0, Absent-1 Lacey)

Classified/Management Personnel Actions

Appointments:

- (a) Campus Police Officer, Public Safety
- (b) Skilled Maintenance HVA/C-R 1, Physical Plant
- (c) Mail Clerk/Messenger, Purchasing Department

Resignations:

- (a) Secretary 1, Math, Physical Sciences/Biology
- (b) Director, Public Affairs and Community Relations

Leave of Absence:

- (a) Media Production Specialist, Public Affairs

Public Employee Discipline/Dismissal/Release:

None.

Resolution No. 99-87 - Approval of Classified/Management Personnel Recommendations

BE IT RESOLVED, that the classified/management personnel whose names are listed on Attachment A to the permanent file copy of the minutes be processed pursuant to the provisions of Chapter IV of the Policy Manual and in accordance with the conditions specified individually on the attachment.

Resolution No. 99-88 – Leave of Absence Without Pay

BE IT RESOLVED, that Terry Elverum, Media Production Specialist, be granted an extension to his leave of absence without pay for the period of June 1, 2000 through May 31, 2001 to work on a project in his capacity as President of the Council of Classified Employees, California Federation of Teachers (CFT). (CFT will reimburse the District for all costs associated with Mr. Elverum's employment during the stated time period, including salary and benefits.)

(Resolution filed as Attachment B to the permanent file copy of the minutes.)

10. ACADEMIC PERSONNEL RECOMMENDATIONS

The Board of Trustees approved by a unanimous vote of those members present the following action pertaining to academic personnel. (Vote: Yes-4, No-0, Absent-1 Lacey)

Academic Personnel Actions

Appointments:

- (a) Full-Time, Temporary Mathematics Instructor
- (b) Full-Time, Temporary Physics/Astronomy Instructor

Change in Status:

- a. Full-Time, Coordinator of Student Development

Retirement:

- a. Business Education Instructor/Recreation Director

Other Assignments:

- a. Summer Session Temporary/Overload Assignments

Public Employee Discipline/Dismissal/Release:

None.

Resolution No. 99-89 - Approval of Academic Personnel Recommendations

BE IT RESOLVED, that the academic personnel whose names are listed on Attachments C and D to the permanent file copy of the minutes be processed in accordance with the conditions specified individually on the attachment.

11. LABOR NEGOTIATIONS AND TERMS AND CONDITIONS OF EMPLOYMENT FOR REPRESENTED AND UNREPRESENTED EMPLOYEES

Board President Per Mathiesen reported that instructions were given to staff regarding labor negotiations and terms and conditions of employment for represented and unrepresented employees. No action was taken.

12. COLLEGE DISTRICT LITIGATION

None.

13. PUBLIC COMMENT

Board President Per Mathiesen opened the public comment portion of the meeting by announcing that the public could address the Board on any matter pertaining to the College District that was not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited to three minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to 30 minutes on any item.

14. REPORTS FROM EMPLOYEE ORGANIZATIONS

Academic Senate

None.

Management Senate

None.

CCFT/AFT

None.

CCCUE/AFT

None.

15. REPORTS FROM BOARD MEMBERS

None.

16. REPORT FROM PRESIDENT/SUPERINTENDENT

Dr. Marie Rosenwasser reviewed, commented and/or shared information on the following items:

- a. Reported that the Cuesta College Foundation received gifts totaling \$22,927.88 during the period April 1-30, 2000.
- b. Reported that both the Theatre Arts Building for the San Luis Obispo Campus and the Science/Lab Building for the North County Campus have made it to the preliminary plans list for 2001-2002, pending passage of the next bond measure.
- c. Announced that Cuesta College student Maria C. Williams, whom the college supported for a Gates Millenium Scholarship, has been notified that she was selected to receive a scholarship.
- d. Invited Trustees to attend the San Luis Obispo Monday Rotary Club meeting to be held at 12 o'clock noon on June 12, 2000 at Cuesta College in Room 5401 of the Conference Center. The program will highlight achievements and recognize the Rotary scholarship student. Cuesta College's Voce group will entertain members.
- e. Invited Trustees to attend a fundraiser to be held at Jim and Joan Sargen's home from 2:00 to 4:30 p.m. on Sunday, June 11, for those music students who are going to the Montreux Jazz Festival in Switzerland. Cuesta College's Voce group will perform for the guests.
- f. Announced that the College is keeping close tabs on the corridor study regarding Highway 46, noting that Executive Dean Sandee McLaughlin and Vice President Michael Hargett will represent the College at the June 8, 2000 meeting. She indicated that a letter dated May 25, 2000 listing several concerns was sent to Omni-Means, Engineers-Planners, a copy of which was previously provided to the Trustees.
- g. Reported that, even though SB 1937 has not been passed, plans are still underway to fund some form of the Turning Point Academy (TPA). She also reported that the College is in the process of developing a limited curriculum package for this purpose and that Dean of Instruction Ed Pearce is continuing to meet with representatives of all the various entities concerned with the development of TPA, including CCCUE/AFT President Marilyn Rossa and Academic Senate President Richard Hitchman.
- h. Reviewed plans for implementation of the South County Educational Needs Survey. Also distributed and reviewed the survey form and the pink card, announcing that a survey will be performed and requesting the assistance and input of South County residents. Announced that two dates for Cuesta College Community Meetings had been selected for this purpose—Monday, June 12, 2000, at the Nipomo Community Services District Building from 7 to 9 p.m.; and Wednesday, June 14, 2000 at the South County Regional Center from 4:30 to 6 p.m. or 5:30 to 7 p.m. or 6:30 to 8 p.m. Trustees were invited and encouraged to attend these meetings.
- i. Announced that Vice President Susan Cotler and Dean of Instruction Toni Sommer would represent Cuesta College, along with representatives from the Lucia Mar Unified School District, City of Arroyo Grande, and the developers, at future meetings regarding the proposed development of Arroyo Grande Industrial Park.
- j. Announced that the College Foundation is very active with plans for a new campaign to be entitled, "Building on Success."
- k. Announced that Dean of Instruction Ed Pearce represented the College last week at the Marie C. Romero High School graduation at which six AA degrees were awarded.
- l. Expressed thanks and appreciation and said good bye to some very dedicated managers who have been vital to the quality of the College's programs, services, and image—Lynn Frady Kelley, Director of DSPS; Emery Wong, Director of Bookstore and Auxiliary Services; Wilma Miller, Director of Fiscal Services; and Charlotte Alexander, Director of Public Affairs/Community Relations. Plans to replace these positions as soon as possible are underway.
- m. Announced that Sally Gregory-Jackoway had given birth to a baby girl; both mother and baby are doing well.

17. COMMUNICATIONS

Dr. Marie Rosenwasser announced receipt of various communications and publications:

- Community College League of California (CCLC) - State Budget Update dated May 26, 2000.
- Community College League of California (CCLC) - Board Chair Workshop 2000 Participant Survey Results.
- Association of California Community College Administrators (ACCCA) - Position on the 2000-01 Community College Budget.
- Community College League of California (CCLC) April 2000 publication entitled, "Board and CEO Roles-- Different Jobs—Different Tasks."
- Letter dated June 5, 2000 from the Chancellor's Office regarding the results of the recent on-site review of the College's compliance with the Civil Rights Guidelines for Vocational Education. Dr. Rosenwasser indicated that there were areas that need improvement and that plans to address these will be reviewed at the July 5, 2000 meeting of the Board of Trustees..
- Memo from the Chancellor's Office requesting District Involvement in the System 2000-2001 Legislative Program, which will be placed on the agenda for consideration at the July 5, 2000 meeting of the Board of Trustees.

18. REPORTS

Little Hoover Commission Report

Dr. Marie Rosenwasser, Academic Senate President Dick Hitchman and Academic Senate Vice President Dennis Baeyen commented on and provided the Board of Trustees with information regarding the Little Hoover Commission Report, "Open Doors and Open Minds: Improving Access and Quality in California's Community Colleges." (Note: Further discussion of this agenda item was delayed in order to hold a public hearing scheduled for 2:45 p.m.)

19. CUESTA COLLEGE FEDERATION OF TEACHERS (CCFT/AFT) INITIAL PROPOSAL FOR 2000-2001 COLLECTIVE BARGAINING NEGOTIATIONS – PUBLIC HEARING – 2:45 P.M.)

Board President Per Mathiesen reported that the proposed 1999-2002 Agreement between the San Luis Obispo County Community College District and the Cuesta College Federation of Teachers is subject to limited renegotiations with the College District and the Federation entitled to reopen two articles each in addition to Article IV, Compensation. It was reported that CCFT proposed to reopen Articles IV, Compensation; V, Work Hours, Work Year and Workload; and XI, Rights of the Exclusive Representative.

Board President Per Mathiesen declared the public hearing open at 2:46 p.m. and invited comments from the audience. No comments were offered; the public hearing was declared closed.

20. REPORTS continued

Little Hoover Commission Report

A lengthy discussion period followed during which the Board questioned the validity of the Report; how the findings related specifically to Cuesta College; and if the Board should respond formally. A summarization prepared by Dr. Marie Rosenwasser of the highlights of the Little Hoover Commission Report was provided in addition to a summary response prepared by Academic Senate President Richard Hitchman. Trustee Gaye Galvan requested that a copy of the official summary of the Little Hoover Commission Report be provided to her.

Recess: The meeting recessed at 3:05 p.m. and reconvened at 3:17 p.m.

Habitat for Humanity Agreement

Mr. Michael Hargett reported that an agreement had been signed in February 1999 for a project that was developed within the Construction Management Program and the Community Education Department to construct a pole barn structure on college property and the 75 acres east of Highway One. This project was recommended by members of the Construction Management Program Advisory Committee and the Dean of Instruction responsible for the area. An agreement was signed with the Habitat for Humanity in February 1999. Mr. Hargett also reviewed the project conditions as follows:

- A pole barn was donated and dismantled and brought to the site.
- A contractor/part-time faculty member and students constructed the building.
- Agreement Terms:
 - a. Five-year lease by Habitat for Humanity.
 - b. In-lieu of rent, the structure to become the property of the San Luis Obispo County Community College District at the end of five years.
 - c. Structure maintenance to be the responsibility of the Habitat for Humanity.
 - d. Uses by the Habitat for Humanity were limited to building material storage and resale of construction materials once a month.

Mr. Hargett indicated that he has asked the Habitat for Humanity to comply with a number of requests, which include: providing a schedule of hours and activities, policing of the grounds, finishing the building, and relocating their sign.

In the discussion that followed, Trustee Gaye Galvan asked Mr. Hargett to find out if the Habitat for Humanity had a resale license. Trustee Sam Blakeslee also questioned whether Cuesta College students would benefit from this lease agreement and what would happen to the structure after it becomes the College's property.

A written report was provided in addition to a copy of the Lease Agreement between the San Luis Obispo County Community College District/Cuesta College and Habitat for Humanity .

CONSENT AGENDA I

21. CONSENT AGENDA I APPROVAL

None.

CONSENT AGENDA II

22. CONSENT AGENDA II APPROVAL

Trustee Gaye Galvan pointed out two typographical errors in the minutes as follows: Minutes of April 20, 2000, page 2, second paragraph, the date should read April 16-17; and Minutes of May 3, page 16, paragraph 41, Mary Park should read Mary Parker.

MOTION: Galvan/Kiersch (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to approve as presented the following items listed under Consent Agenda II.

23. APPROVAL OF UNADOPTED MINUTES OF THE SPECIAL MEETING/BOARD WORKSHOP OF APRIL 20, 2000

Resolution No. 99-90 - Approval of Minutes
(See Page 6, Item 22, for motion.)

BE IT RESOLVED, that the Unadopted Minutes of the Special Meeting/Board Workshop of April 20, 2000 be adopted as corrected.

24. APPROVAL OF UNADOPTED MINUTES OF THE REGULAR MEETING OF MAY 3, 2000

Resolution No. 99-91 - Approval of Minutes
(See Page 6, Item 22, for motion.)

BE IT RESOLVED, that the Unadopted Minutes of the Regular Meeting of May 3, 2000 be adopted as corrected.

25. APPROVAL OF UNADOPTED MINUTES OF THE REGULAR MEETING/BUDGET WORKSHOP OF MAY 17, 2000

Resolution No. 99-92 - Approval of Minutes
(See Page 6, Item 22, for motion.)

BE IT RESOLVED, that the Unadopted Minutes of the Regular Meeting/Budget Workshop of May 17, 2000 be adopted as presented.

26. WARRANT LISTINGS

Resolution No. 99-93 - Approval of Warrant Listings
(See Page 6, Item 22, for motion.)

BE IT RESOLVED, that Warrant Listings No. 213 through 252 be approved in the total amount of \$1,672,204.55.

27. PAYROLL ORDERS

A motion was passed to approve the following payroll orders:
(See Page 6, Item 22, for motion.)

Academic Hourly No. 41	\$ 53,521.56
Classified Hourly No. 42	\$ 157,812.07
Academic Monthly No. 43	\$ 1,374,785.60
Classified Monthly No. 44	\$ 720,244.12
Academic 10/12 June	\$ 364,762.68
Academic 10/12 July	\$ 364,762.68
Total	\$ 3,035,888.71

28. GIFTS TO THE COLLEGE

A motion was passed to accept the following gifts with appreciation and request that a letter of thanks be sent to the donors. (See Page 6, Item 22, for motion.)

- a. One Nokia Cell Phone Adapter with battery from George Laird, Golden State Phone & Wireless, San Luis Obispo.
- b. Use of dumpster for the Booster Club field restroom project from Mr. Bill Cattaneo, San Luis Garbage Company, San Luis Obispo.
- c. Donations used for various purposes in connection with the Tech Fair 2000 as follows:
 - San Luis Traditions – Wheat pillow.
 - Meridian – Silver metal hanging flower vase with stand.
 - Laws Hobby Store – Glue for wood project.
 - Beverly's – Two boxes of Popsicle craft sticks.
 - United Rentals – Tables and chairs for use at Tech Fair 2000.

BUSINESS AGENDA

Action Items

29. ADOPTION OF 2000-01 TENTATIVE BUDGET

Dr. Marie Rosenwasser distributed a copy of the latest Community College League of California (CCLC) - State Budget Update dated June 2, 2000 and a copy of the Board of Governors/California Community Colleges 2000-2001 Budget Change Proposals dated June 6, 2000. Dr. Rosenwasser indicated it was still possible that the \$80 million for Human Resources and the \$25 million for Economic Development would be restored.

Mr. Michael Hargett reviewed projected revenues for 2000-2001, indicating total projected new revenues of \$3,323,417. He also distributed and reviewed a document entitled, "Board Goals/Tentative Budget Appropriations," which provided a match of proposed 2000-2001 budget appropriations to the goals established by the Board of Trustees. In the discussion that followed, trustees expressed approval of this particular format, particularly the listing of overall cluster priorities, which were broken down into five categories—classified staff, academic staff, operational budgets, equipment, and big ticket items. Board members asked when they might have an opportunity to offer their official input into this listing and suggested the possibility of another budget workshop to be held sometime in August.

Mr. Michael Hargett reviewed sections of the 2000-01 Tentative Budget as follows, indicating that additional Partnership for Excellence, Growth, and COLA income were recognized and the Board of Trustee's travel budget had been increased as requested.

- Budget Income
- Expenditure Appropriations By Object Code
- Expenditure Appropriations By Management/Division
- Capital Outlay Projects Fund
- Special Revenue Fund
- Child Development Fund
- Property and Liability Self-Insurance Fund
- Dental Self-Insurance Fund
- Federal Emergency Management Agency Fund
- Trust Fund

MOTION: Blakeslee/Galvan (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to adopt as presented the 2000-01 Tentative Budget.

(Tentative Budget filed as Attachment E to the permanent file copy of the minutes.)

30. CURRICULUM RECOMMENDATIONS

Mr. Dennis Baeyen, Chair of the Curriculum Committee, reviewed the curriculum recommendations, indicating a number of new courses and major revisions. A question and answer period followed.

MOTION: Galvan/Blakeslee (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to approve the curriculum recommendations as presented.

(Recommendations filed as Attachment F to the permanent file copy of the minutes.)

31. RESOLUTIONS FOR ELECTION OF COMMUNITY COLLEGE DISTRICT BOARD MEMBERS

Dr. Marie Rosenwasser reviewed resolutions, as mandated by law, that must be approved before every election and have a deadline date for Board approval.

MOTION: Kiersch/Galvan (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to approve the following resolutions:

Resolution No. 99-94 – Ordering Governing Board Member Election

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to Section 5000 of the Education Code to fill offices of members of the Governing Board of San Luis Obispo County Community College District, now be it

RESOLVED, that the County Superintendent of Schools for this county calls the election as ORDERED and in accordance with the designations contained in the following specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

Specifications of the Election Order

The election shall be held on Tuesday, November 7, 2000. The purpose of the election is to elect three (3) regular term members of the Governing Board of San Luis Obispo County Community College District.

IT IS FURTHER ORDERED, that the Clerk or Secretary of the district shall deliver not less than 123 days prior to the date set for the election, two certified copies of this Resolution and the Order to the County Superintendent of Schools.

(Resolution filed as Attachment G to the permanent file copy of the minutes.)

Resolution No. 99-95 - Requesting that the District=s Governing Board Member Election, to be held November 7, 2000, be Consolidated with Other Elections Called for the Same Day in the Same Territory

WHEREAS, a Governing Board Member Election will be held in this District on November 7, 2000, pursuant to Education Code Section 5000; and

WHEREAS, pursuant to Section 5340 of the Education Code, said election must be consolidated with any other school or community college district governing board elections in the same area on the same day; and

WHEREAS, pursuant to Section 10400 of the Elections Code, said election may be consolidated with other elections to be held on the same day, pursuant to Part 3, Division 10 of the Elections Code (commencing with Section 10400); and

WHEREAS, the Governing Board desires to request that the San Luis Obispo County Clerk consolidate this District=s Governing Board Member Election with any other election which may be held on the same date and involving the same territory;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD as follows: Section 1. The County Clerk of San Luis Obispo County is hereby requested to consolidate the Governing Board Member Election of this District to be held on November 7, 2000, with all other elections held on the same date involving all or a portion of the territory of the District. This request is made pursuant to Section 10400 et seq of the Elections Code.

(Resolution filed as Attachment H to the permanent file copy of the minutes.)

Resolution No. 99-96 - Candidates= Statements

WHEREAS, Section 10012 of the Election Code of the State of California requires this board to adopt certain policies in regard to statements of candidates who run for office as members of the governing board of the district;

NOW, THEREFORE BE IT RESOLVED that this governing board does hereby determine: the cost of printing, handling, and mailing candidates= statements shall be charged to the candidate; the statement of qualifications shall not exceed 200 words; the Registrar of Voters shall be directed to give a copy of these regulations to each candidate or his/her representative at the time nomination documents are picked up; and

BE IT FURTHER RESOLVED that these policies shall remain in full force and effect until rescinded by this board.

(Resolution filed as Attachment I to the permanent file copy of the minutes.)

32. EMERITUS STATUS

Dr. Marie Rosenwasser indicated that, as stipulated in Board Policy 3167, Emeritus Faculty Status, the Academic Senate, with the concurrence of the Superintendent/President, were presenting for approval by the Board an individual who qualifies for emeritus status.

MOTION: Galvan/Blakeslee (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to grant emeritus status to Mr. Donald F. Hansen upon his May 23, 2000, retirement date in accordance with Board Policy 3167, Emeritus Faculty Status.

(Listing filed as Attachment J to the permanent file copy of the minutes.)

33. TRAINING ADDENDUM TO THE MASTER AGREEMENT FOR VOCATIONAL TRAINING BETWEEN SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT AND ATASCADERO STATE HOSPITAL

Mr. Michael Hargett reported that, within the contract with Atascadero State Hospital is language that requires each instructor in the program to sign an agreement stating that the College District is responsible for and has control of the educational program. This agreement also validates the fact that the instructors in the program are employees of Atascadero State Hospital and not employees of the San Luis Obispo County Community College District. Mr. Hargett indicated that the College District's legal counsel has recommended that the Board of Trustees approve these agreements.

MOTION: Blakeslee/Galvan (Vote: Yes-4 No-0, Absent-1 Lacey)

A motion was passed to accept and approve the addendum agreement for Marilyn Farhat.

(Addendum Agreement filed as Attachment K the permanent file copy of the minutes.)

Mr. Hargett noted that this Addendum Agreement would be attached to the Master Agreement for Vocational Training between San Luis Obispo County Community College District and Atascadero State Hospital.

34. CHANGE ORDERS

Mr. Michael Hargett reviewed and answered questions regarding change Order No. 2 for the Classrooms/High Tech Learning Center and Change Order No. 2 for the Art/Music Lab Addition projects.

MOTION: Kiersch/Blakeslee (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to approve Change Order No. 2, Classrooms/High Tech Learning Center, in the amount of \$23,772.61; and Change Order No. 2, Art/Music Lab Addition, in the amount of (\$2,426.82).

(Change Orders filed as Attachment L to the permanent file copy of the minutes.)

35. SALE OF OBSOLETE EQUIPMENT (WELDERS)

Mr. Michael Hargett reported that there are two Snap-On YA-250 MIG Welders in the Engineering/Technology Division that are obsolete. The welders have not been used in four years and do not work with modern vehicles. There is no trade-in value from the local welding supply dealers. Mr. Hargett indicated that a local buyer has expressed a desire to purchase the machines for \$100 each. By selling the machines, the department will receive \$200. Those dollars will then go towards the purchase of a new machine. It was noted that Education Code Section 81452 authorizes the College District to sell surplus property and/or donate such property to a charitable or non-profit organization.

MOTION: Blakeslee/Galvan (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to authorize the sale of two Snap-On YA-205A MIG Welders (serial numbers: 604714 and 604513) for \$100 each.

36. SALE OF OBSOLETE EQUIPMENT (PRINTING PRESS)

Mr. Michael Hargett reported that the Fine Arts and Music Department have an obsolete 28-inch Printing Press. There is no trade-in value for this machine. Mr. Hargett indicated that a local buyer has expressed a desire to purchase the machine for \$300. By selling the machine, the department will receive \$300 towards the purchase of a new press. It was noted that Education Code Section 81452 authorizes the College District to sell surplus property and/or donate such property to a charitable or non-profit organization.

MOTION: Galvan/Mathiesen (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to authorize the sale of the 28-inch Printing Press for \$300.

37. SALE OF SURPLUS EQUIPMENT (PICTURE TEL SYSTEM)

Mr. Michael Hargett reported that, in 1996, the California Community College Telecommunications Technical Advisory Committee established equipment standards for a state-wide video conferencing network. The Picture Tel System was selected and a group purchase of the system for all the California community colleges was set up through the California Community Colleges Telecommunications and Technology Infrastructure Program. He indicated that, with the rapid change in technology, the College District no longer uses this type of equipment and has gone to a current state of the art technology that costs less, is more portable and very user friendly.

Mr. Hargett reported that some of the community colleges are still using the Picture Tel System and that Ventura Community College District has expressed an interest in purchasing this equipment. He indicated that the current value of this equipment is approximately \$12,000 per system. It was noted that Education Code Section 81450 authorizes the College District to sell surplus property that is no longer needed for college programs through a bid process.

MOTION: Blakeslee/Galvan (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to authorize the sale of the two Picture Tel Systems to the highest bidder.

38. EMERGENCY REPAIR – LIBRARY CHILLER REPLACEMENT

Mr. Michael Hargett reported that, during the week of May 22, 2000, two 65-ton chillers providing conditioned cooled air to the Library Building failed. He noted that, because of their age, these units cannot be repaired in a timely and cost effective manner.

Mr. Hargett explained that the timeline to prepare bid quality specifications, go to bid and process the bid for Board approval would take until the August 2, 2000 meeting of the Board of Trustees. After award, it would take Trane twelve weeks, until some time in November, to manufacture the chiller unit. He noted that it was questionable whether the College could adequately operate without conditioned air in the building for that length of time. He reported that staff has located a 125-ton Trane air-cooled chiller that would adequately replace the existing two units. He emphasized that this unit can be diverted to the College's emergency need since its intended project is behind schedule.

The replacement of these chillers is on the College District's funded deferred maintenance list at \$90,250. The acquisition and installation of the 125-ton chiller will be \$76,500, freight and tax included.

Public Contract Code Section 20654 provides the Board of Trustees the authority to authorize contracts without advertising for bid in an emergency. The code requires unanimous approval of the Board of Trustees and approval of the County Superintendent of Education. This proposed transaction has been reviewed with the County Superintendent of School, who has indicated he will approve the acquisition.

MOTION: Galvan/Blakeslee (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to authorize the Vice President/Assistant Superintendent, Administrative Services to enter into a contract with A & J Refrigeration in the amount of \$67,550.

Discussion/Action Items

39. TTIP LIBRARY TECHNOLOGY PLAN

Director of Learning Resources, Dr. David Dowell, reviewed the TTIP Library Technology Plan, indicating that, for the last four years, Cuesta College has received Telecommunication and Technology Infrastructure Program (TTIP) funding. He reported that these funds have been allocated categorically and reviewed how the funds have been used during this period. Dr. Dowell reported that TTIP funding has allowed the Library to meet the Chancellor's basic objectives for library automation. This year, TTIP required the Library to submit a formal Technology Plan to the Chancellor's Office by June 30, 2000. The Technology Plan articulates the mission, goals, and objectives of the Library. The purpose of using information technology in the Library is to provide students, faculty, and staff access to the powerful resources rapidly being made available by new technology. The plan for expanding and enhancing Library technology focuses on the following priorities:

- American with Disabilities Act (ACA compliance).
- Continuing to expand electronic databases.
- Automating the media booking process.
- Expanding electronic reserves for books and periodicals.
- Initiating the open computer lab in the High Tech Learning Center and at the North County Campus.
- Keeping student workstations up to date.
- Increasing equipment maintenance staff.
- Providing off-campus access to electronic resources to Cuesta College students, faculty and staff.
- Expanding Library participation in library consortia in order to increase access to books and periodicals.

MOTION: Blakeslee/Galvan (Vote: Yes-4, No-0, Absent-1 Lacey)

A motion was passed to approve the Library Technology Plan as presented.

(Plan filed as Attachment M to the permanent file copy of the minutes.)

40. CONTRACT FOR MUSEUM OF NATURAL SCIENCE, INC.

Mr. Michael Hargett reviewed a proposed contract for the transfer of San Luis Obispo County Community College District property to the Museum of Natural Science, Inc. A discussion followed during which it was determined that the contract language did not adequately address who would have control of the facility after the conclusion of the ten-year lease period. This matter will be reviewed with the attorney and reagendaized for consideration at the July 5, 2000 meeting of the Board of Trustees.

Information Items

41. COLLEGE PLANNING AND BUDGET DEVELOPMENT

Mr. Michael Hargett reported that the specifications for repairs to the auditorium are within three or four weeks of completion. He noted that the College District is short approximately \$80,000 in its fundraising efforts for this repair project and that a determination of how best to proceed will have to be made in the near future.

42. EDUCATIONAL AND FACILITIES MASTER PLANNING TASKFORCE REPORT

Dr. Marie Rosenwasser reported that the Educational and Facilities Master Planning Taskforce held its last meeting of the academic year on May 12th. She provided a written report on the progress made in the areas of: College Motto, Core Values, Vision Statement, Mission Statement, South County Needs Assessment and Educational Programs. Dr. Rosenwasser asked for and received input from trustees regarding the development of the College Motto, Core Values and the Vision and Mission Statements. Dr. Rosenwasser thanked Board members for their input and indicated that these suggestions will be considered by the Taskforce and incorporated as feasible into the final Educational and Facilities Master Plan.

43. CALENDAR OF BOARD MEETINGS FOR SUMMER/FALL 2000

Board members were presented with a Calendar of Board Meetings for Summer/Fall 2000. It was announced that trustee Dee Lacey will not be present at the August 2 and September 6 meetings; trustee Gaye Galvan also will not be present at the September 6 meeting; and Board President Per Mathiesen will not be present at the November 1 meeting.

44. AGENDA ITEMS FOR NEXT BOARD MEETING

In addition to those items previously mentioned or of a routine nature, the following were listed as possible agenda items for the July 5, 2000 meeting:

- a. Adoption of Gann Appropriation Limit for 2000-01
- b. Renewal of Employment Contracts for Vice Presidents/Assistant Superintendents
- c. San Luis Obispo County Community College District-CCFT/AFT 1999-2002 Tentative Collective Bargaining Agreement
- d. Contract for Museum of Natural Science, Inc.
- e. Compliance with Civil Rights Guidelines for Vocational Education
- f. District Involvement in the System 2000-2001 Legislative Program
- g. Educational and Facilities Master Planning Taskforce Report

45. ADJOURNMENT

The regular meeting was adjourned at approximately 5:35 p.m. Unless otherwise announced, the next regular meeting of the Board of Trustees will be held on Wednesday, July 5, 2000, in Room 6303, Humanities Forum/Classrooms located on the Cuesta College Campus, San Luis Obispo, California. The Board will convene at 4:00 p.m. in open session, recess immediately to a closed session, and reconvene in open session at approximately 5:00 p.m.

Respectfully submitted,

Marie E. Rosenwasser, Ph.D.
Superintendent/President