



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES

AGENDA

Regular Meeting
November 7, 2007
4:00 p.m.

(PLEASE NOTE THE CHANGE OF START TIME FOR CLOSED SESSION)

TIME: 1:00 p.m. — Call to Order/Recess to Closed Session

Room 5402/Building 5000/Conference Center in the Cuesta College Student Center
San Luis Obispo Campus

TIME: 4:00 p.m. — Reconvene in Regular Open Session

Room 5401/Building 5000/Conference Center in the Cuesta College Student Center
San Luis Obispo Campus

The meeting of the Board of Trustees will be called to order, and immediately recess to Closed Session upon approval of the Agenda. The Board will reconvene to Regular Open Session which is open to the public.

A.	CALL TO ORDER
B.	ROLL CALL: ESTABLISHMENT OF QUORUM
	Ms. Angela Mitchell, President Mr. Per C. Mathiesen, Vice President Mrs. Marie Kiersch Mr. Patrick Mullen Mrs. Gaye L. Galvan
C.	APPROVAL OF AGENDA
D.	PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS
E.	RECESS TO CLOSED SESSION

NOTE: The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

1. Classified/Management Personnel Actions

Appointments, Classified/Management

- a. Short-term, Hourly Employees
- b. Supervising Accountant, Fiscal Services
- c. Director, Small Business Development Center
- d. Director, Academic Support/DSPS (Accreditation Stipend)
- e. Director of Facilities, Planning and Construction

Change in Status:

- a. Telecommunications Operator/Receptionist, General Services
- b. Project Services Specialist, Small Business Development Center

Leave of Absence without Pay:

- a. Secretary II, Physical Plant

Resignation:

- a. Skilled Maintenance: HVA/C R II, Physical Plant
- b. Payroll Technician, Fiscal Services
- c. Network Technician, Computer Services
- d. Network Technician, Computer Services

Retirements:

- a. Human Resources Analyst, Human Resources

Public Employee Discipline/Dismissal/Release

None

2. Academic Personnel Actions**Appointments:**

- a. Fall 2007 Temporary, Overload and Substitute Assignments

Leave of Absence without Pay:

- a. Instructor, Mathematics

Retirement:

- a. Instructor, Languages and Communications

Public Employee Discipline/Dismissal/Release

None

3. Conferences with Labor Negotiators

- a. Agency Negotiator: Annette Loria
Instructions Regarding Classified Employees Negotiations
- b. Agency Negotiator: Ed Maduli
Instructions Regarding Academic Employees
- c. Agency Negotiator: Angela Mitchell
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors
- d. Agency Negotiator: Angela Mitchell
Instructions Regarding Unrepresented Employees: Executive Superintendent/President; Contract

F. RECONVENE IN OPEN SESSIONBoard of Trustees

Ms. Angela Mitchell, President
 Mr. Per C. Mathiesen, Vice President
 Mrs. Gaye L. Galvan
 Mrs. Marie Kiersch
 Mr. Patrick W. Mullen
 Mr. Richie Kline, Student Trustee (Advisory Vote)

Administration

Mr. Edralin J. Maduli, Interim Supt/President
 Ms. Toni Sommer, Interim Asst Supt / VP Admin Services
 Ms. Annette Loria, Exec Dir, HR and Labor Relations
 Ms. June Stephens, Exec Dir, Foundation / Inst Adv
 Ms. Sandee McLaughlin, Interim Asst Supt / VP Student Learning, NCC and SCC
 Ms. Roanna Bennie, Dean
 Ms. Allison Merzon, Interim Dean
 Ms. Michele McAustin, Interim Dean
 Ms. Joy Chambers, Interim Dean

G.	PLEDGE OF ALLEGIANCE
H.	REPORT OF ACTION TAKEN IN CLOSED SESSION
I.	REPORTS FROM EMPLOYEE ORGANIZATIONS

1. **Academic Senate**
2. **Cuesta College Federation of Teachers (CCFT)**
3. **Cuesta College Classified United Employees (CCCUE)**
4. **Management Senate**

J.	REPORTS FROM BOARD MEMBERS
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NOTE: Each member of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

K.	REPORT FROM SUPERINTENDENT/PRESIDENT
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NOTE: The Superintendent/President or designee may report to the Board of Trustees about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

1. Report from the Interim Superintendent/President

Interim President, Ed Maduli will provide an update on recent events or activities on campus and other items of interest.

2. Cuesta College Foundation Gifts

The Foundation has received \$132,722.77 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of September 2007.

L.	COMMUNICATIONS
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NOTE: Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest to the College District.

M.	REPORTS
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1. Diversity

The Board will receive an update regarding diversity efforts on campus which will include; demographics, recruitment and outreach, the Diversity Committee, and the Diversity Center.

2. Student Success and Retention at Cuesta College

The Board will receive information about the Student Success and Retention Sub-committee and their efforts regarding the structure and process of student success and retention at Cuesta College and retention goals.

3. Foundation Quarterly Report

Update the Board on the Cuesta College Foundation's activities for the period of July 1, 2007 to September 30, 2007.

N.	PUBLIC COMMENT
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NOTE: The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

O.	BUSINESS AGENDA
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ACTION / DISCUSSION ITEMS

- 1. Curriculum Recommendations**
Approve curriculum recommendations made by the Curriculum Committee, as presented.
- 2. Accreditation Progress Report**
Present the Accreditation Progress Report to the Board.
- 3. Annual Financial and Budget Report, CCFS-311**
Present the Annual Financial and Budget Report to the Board.
- 4. Board Policy Review – BP 2365 San Luis Obispo County Community College District Cuesta College Recording of Public Meetings**
Review, discuss and make recommendations regarding the proposed Board Policy 2365 San Luis Obispo County Community College District Cuesta College Recording of Public Meetings, as presented.
- 5. Madrid Consulting Group Agreement**
Approve the attached agreement with Madrid Consulting Group to provide an environmental scan study, as presented.
- 6. Advisory Committee Assignments**
Review and accept the Cuesta College Advisory Committee Assignments, as presented.
- 7. Management/Classified Emeritus Status**
Approve Management/Classified Emeritus Status for qualified individuals, as presented.
- 8. Agenda Items for Next Meeting**
A preliminary listing of proposed agenda items for the December 5, 2007, Board meeting as determined, is being presented for review.

BUSINESS AGENDA

INFORMATION ITEMS

- 9. Executive Recruitment Plan**
An update will be provided regarding the expenditures associated with the executive recruitment/search.
- 10. College Planning and Budget Development**
Review updated information on college planning and/or budget development.

P.	CONSENT AGENDA
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NOTE: The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

1. Consent Agenda Items Summary

Approve the Items contained in the Consent Agenda Items Summary, as presented.

2. Unadopted Minutes of the Regular Meeting

Approve Unadopted Board Minutes of September 5, 2007, as presented.

3. Warrant Listings

Approve warrant listings Banner 9/26/07 through 10/31/07, for a total amount of \$2,517,533.84, as presented.

Check Date	Amount	Check Date	Amount
9/26/07	\$158,845.19	10/17/07	\$560,964.66
10/1/07	\$134,830.70	10/22/07	\$471,422.42
10/3/07	\$145,659.31	10/24/07	\$ 43,013.39
10/8/07	\$248,686.79	10/29/07	\$123,012.18
10/10/07	\$405,804.16	10/31/07	\$135,295.04

4. Approval of Payroll Orders

Approve Payroll Orders, as presented.

Academic Hourly	No.	97	\$60,548.80
Classified Hourly	No.	421	\$298,333.84
Academic Monthly	No.	540	\$2,168,120.39
Classified Monthly	No.	258	\$1,113,711.04
		Total	\$3,342,380.23

5. Gifts to the College

Approve gifts to the college, as presented.

- a. A one-night stay at Baywood Inn donated by Alex Benson for use by Institutional Advancement at fundraising activities.
- b. One case of Vista Del Rey Vineyards wine donated by Dave King for use by Institutional Advancement at fundraising activities.
- c. One case of Claiborne & Churchill wine donated by Frederick Churchill Thompson for use by Institutional Advancement at fundraising activities.
- d. One case of Tobin James wine donated by Jerry and Sandy Boxer for use by Institutional Advancement at fundraising activities.
- e. Two cases of Laura's Vineyard wine donated by Giovanni Grandineth for use by Institutional Advancement at fundraising activities.
- f. Two cases of Cottonwood Canyon Vineyard wine donated by Sharon Beko and Barbi Hayres for use by Institutional Advancement at fundraising activities.
- g. Four (T-squares) donated by Dorothy Graves for use by the Engineering and Technology Department.
- h. Make-up, Hair, and Costume Design donated by bree valle for use by the Performing Arts Department.
- i. Script use donated by Blu Canyon Studios donated by Philip Valle for use by the Performing Arts Department.

- j. Two cases of Meridian Vineyards wine donated by Laura Romero for use by Institutional Advancement at fundraising activities.
 - k. Play structure and toys donated by Julie Domingos for use by the Children's Center.
 - l. Catalogs, product binders, fabric handles, shutters and shade samples, and product bags donated by Chris Jones, Sean Cheney, and Chad Theule for use by the Interior Design Department.
 - m. A Krautkramer Bransen Ultrasonic Tester with manuals donated by Russell Panter for use by the Engineering and Technology Department.
 - n. Ten digital serve drives with mounting cards donated by Karl Meier for use by Engineering and Technology Department.
- 6. Change Orders for the Theater Arts Building**
Approve Change Orders No.12-01, 01-03, and 07-02 for the Theater Arts Building for \$1,785.00, \$22,620.00, and \$6,378.02, as presented.
- 7. Revised Job Description, Manager, Supervisor, Confidential**
Approve the revised job description, one Manager, Supervisor, Confidential, Human Resources Analyst, as presented.
- 8. Declaration of Surplus Equipment**
Declare equipment as surplus and approve of its disposal, as presented.

Q.	DISCUSSION
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1. Board Evaluation

Board members will complete a regular Board meeting evaluation as part of the Board of Trustees self-evaluation process.

R.	ADJOURNMENT
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Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, December 5, 2007, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.



Individual(s) who require Board of Trustees' notices, agendas, or other writings in appropriate alternative formats as required by §12132 of the Americans with Disabilities Act (ADA), are to contact Todd Frederick, Cuesta College President's Office, by telephone at 805.546.3118, by email at tfrederi@cuesta.edu, or by fax at 805.546.3907, within a reasonable time to respond to the request prior to a scheduled meeting.