



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT

## BOARD OF TRUSTEES

### AGENDA

Regular Meeting  
October 3, 2007  
4:00 p.m.

**TIME: 2:00 p.m.—Call to Order/Recess to Closed Session**  
Room N1015/Building N1000/Nacimiento Wolf Building/North County Campus

**TIME: 3:30 p.m.—BBQ Hosted by Interim Assistant Superintendent/Vice President,  
Student Services, North County Campus and South County Centers**  
Building N2000/Cafeteria in the Carissa Building/North County Campus

**TIME: 4:15 p.m.—Reconvene in Open Session**  
Room N6001/Building N6000/Classroom in the Santa Lucia Building/North County Campus

The meeting of the Board of Trustees will be called to order, and immediately recess to Closed Session upon approval of the Agenda. The Board will reconvene to Regular Open Session which is open to the public.

<b>A.</b>	<b>CALL TO ORDER</b>
<b>B.</b>	<b>ROLL CALL: ESTABLISHMENT OF QUORUM</b>
	Ms. Angela Mitchell, President Mr. Per C. Mathiesen, Vice President Mrs. Marie Kiersch Mr. Patrick Mullen Mrs. Gaye L. Galvan
<b>C.</b>	<b>APPROVAL OF AGENDA</b>
<b>D.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS</b>
<b>E.</b>	<b>RECESS TO CLOSED SESSION</b>

**NOTE:** The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

#### 1. Classified/Management Personnel Actions

##### Appointments, Classified/Management:

- a. Short-term, Hourly Employees
- b. Technology Support Specialist, Bookstore
- c. Director of Marketing and Communications, Institutional Advancement
- d. Lead Custodian, North County Campus
- e. Mail Clerk/Messenger, General Services
- f. Job Developer, Workforce Development
- g. Mail Clerk/Messenger, General Services

**Voluntary Transfer:**

- a. Telecommunications Operator/Receptionist, General Services

**Retirement:**

- a. Physical Sciences Lab Technician, Physical Sciences Division
- b. Senior Campus Police Officer, Public Safety

**2. Academic Personnel Actions****Appointments:**

- a. Interim North County Campus Coordinator, Business Education Division
- b. Fall 2007 Temporary, Overload and Substitute Assignments

**3. Conferences with Labor Negotiators**

- a. Agency Negotiator: Annette Loria  
Instructions Regarding Classified Employees Negotiations
- b. Agency Negotiator: Ed Maduli  
Instructions Regarding Academic Employees
- c. Agency Negotiator: Angela Mitchell  
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors Interim Contract, Director, Public Safety
- d. Agency Negotiator: Angela Mitchell  
Instructions Regarding Unrepresented Employees: Executive Superintendent/President Recruitment Plan

**4. Litigation**

- a. Conference with Legal Counsel – Anticipated litigation significant exposure to litigation pursuant to subdivision (b) of Section 54956.9: Settlement dispute, one case.

<b>F.</b>	<b>RECONVENE IN OPEN SESSION</b>
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Board of Trustees

Ms. Angela Mitchell, President  
 Mr. Per C. Mathiesen, Vice President  
 Mrs. Gaye L. Galvan  
 Mrs. Marie Kiersch  
 Mr. Patrick W. Mullen  
 Mr. Richie Kline, Student Trustee (Advisory Vote)

Administration

Mr. Edralin J. Maduli, Interim Supt/President  
 Ms. Toni Sommer, Interim Asst Supt / VP Admin Services  
 Ms. Annette Loria, Exec Dir, HR and Labor Relations  
 Ms. June Stephens, Exec Dir, Foundation / Inst Adv  
 Ms. Sandee McLaughlin, Interim Asst Supt / VP Student Services, NCC and SCC  
 Ms. Roanna Bennie, Dean  
 Ms. Allison Merzon, Interim Dean  
 Ms. Michele McAustin, Interim Dean  
 Ms. Joy Chambers, Interim Dean

<b>G.</b>	<b>PLEDGE OF ALLEGIANCE</b>
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<b>H.</b>	<b>REPORT OF ACTION TAKEN IN CLOSED SESSION</b>
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<b>I.</b>	<b>REPORTS FROM EMPLOYEE ORGANIZATIONS</b>
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1. Academic Senate
2. Cuesta College Federation of Teachers (CCFT)
3. Cuesta College Classified United Employees (CCCUE)
4. Management Senate

<b>J.</b>	<b>REPORTS FROM BOARD MEMBERS</b>
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**NOTE:** Each member of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

<b>K.</b>	<b>REPORT FROM SUPERINTENDENT/PRESIDENT</b>
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**NOTE:** The Superintendent/President or designee may report to the Board of Trustees about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

**1. Report from the Interim Superintendent/President**

Interim President, Ed Maduli will provide an update on recent events or activities on campus and other items of interest.

**2. Cuesta College Foundation Gifts**

The Foundation has received \$183,359.72 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of August 2007.

<b>L.</b>	<b>COMMUNICATIONS</b>
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**NOTE:** Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest to the College District.

<b>M.</b>	<b>REPORTS</b>
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**1. Sabbatical Leave Report**

Ms. Marian Galczenski will report on her sabbatical leave.

<b>N.</b>	<b>PUBLIC COMMENT</b>
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**NOTE:** The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

<b>O.</b>	<b>BUSINESS AGENDA</b>
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	<b>ACTION / DISCUSSION ITEMS</b>
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**1. Executive Recruitment Plan**

Update on the status of the Executive Recruitment Plan.

**2. Curriculum Recommendations**

Approve curriculum recommendations made by the Curriculum Committee, as presented.

**3. Fingerprinting**

Discuss and take appropriate action regarding the payment of fingerprinting costs, as presented.

**4. Public Safety**

Discuss and recommend action regarding the Cuesta College Public Safety/Police Department, as presented.

**5. 2007-2008 Proposed General Fund and Special Funds Final Budget**

Adopt the 2007-2008 Proposed General Fund and Special Funds Final Budget, as presented.

- 6. **Board of Trustees Resolution 07-10, support for the Community College Initiative; Community College Governance, Funding Stabilization, and Student Fee Reduction Act**  
Adopt Board Resolution 07-10 supporting the Community College Initiative, as presented.
- 7. **Board Policy Review – BP 2710 Conflict of Interest**  
Approve the proposed Board Policy 2710 Conflict of Interest, as presented.
- 8. **Board Policy Review – BP 2715 Code of Ethics/Standards of Practice**  
Approve the proposed Board Policy 2715 Code of Ethics/Standards of Practice, as presented.
- 9. **Agenda Items for Next Meeting**  
A preliminary listing of proposed agenda items for the November 7, 2007, Board meeting as determined, is being presented for review.

<b>BUSINESS AGENDA</b>
<b>INFORMATION ITEMS</b>

- 10. **College Planning and Budget Development**  
Present the Board with updates on college planning and/or budget development.
- 11. **Quarterly Financial Status Report - 311-Q**  
Interim Assistant Superintendent / Vice President, Administrative Services Toni Sommer will present the Quarterly Financial Status Report to the Board for the period ending August 31, 2007.

<b>P. CONSENT AGENDA</b>
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**NOTE:** The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member **may vote** on any of the items listed under Consent Agenda.

- 1. **Consent Agenda Items Summary**  
Approve the Items contained in the Consent Agenda Items Summary, as presented.
- 2. **Unadopted Minutes of the Regular Meeting**  
Approve Unadopted Board Minutes of September 5, 2007, as presented.
- 3. **Warrant Listings**  
Approve warrant listings No. 20; Banner 8/29/07 through 9/24/07, for a total amount of \$4,398,338.14, as presented.
- 4. **Approval of Payroll Orders**  
Approve Payroll Orders, as presented.

Academic Hourly	No.	93	\$51,103.80
Classified Hourly	No.	379	\$314,235.74
Academic Monthly	No.	538	\$2,210,387.10
Classified Monthly	No.	261	\$1,065,308.94
<b>Total</b>		<b>1,271</b>	<b>\$3,641,035.58</b>

## 5. Gifts to the College

Approve gifts to the college, as presented.

- a. A framed color photo of mission wall and yard donated by Jack and Laurie Sinton for display at the North County Campus.
- b. A laser jet printer (HP1100) donated by Bea Anderson for use by the Fine Arts Department.
- c. A 1989 Ford Mustang donated by Bruce Miller for use by the Engineering & Technology Department.

## 6. Change Orders for the Library Addition and Remodel

Approve Change Orders No.28 and 29 for the Library Addition and Remodel for \$48,464.60 and \$29,376.00, as presented.

## 7. Agreement for Vocational Training Between the San Luis Obispo County Community College District and Atascadero State Hospital

Approve the agreement for vocational training between the San Luis Obispo County Community College District and Atascadero State Hospital, as presented.

## 8. Addendum Agreement for Psychiatric Training Services to the Master Agreement for Vocational Training between San Luis Obispo County Community College District and Atascadero State Hospital

Approve the Addendum Agreement for Psychiatric Training Services to the Master Agreement for Vocational Training between San Luis Obispo County Community College District and Atascadero State Hospital, as presented.

## 9. Revised Job Description, Classified Bargaining Unit

Approve the revised job description, one Classified Bargaining Unit position, Publications Coordinator, as presented.

## 10. Revised Job Description, Classified Bargaining Unit

Approve the revised job description, one Classified Bargaining Unit position, Student Services Assistant, as presented.

## 11. Declaration of Surplus Equipment

Declare equipment as surplus and approve of its disposal, as presented.

<b>Q.</b>	<b>DISCUSSION</b>
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### 1. Board Evaluation

Board members will complete a regular Board meeting evaluation as part of the Board of Trustees self-evaluation process.

<b>R.</b>	<b>ADJOURNMENT</b>
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Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, November 7, 2007, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.



*Individual(s) who require Board of Trustees' notices, agendas, or other writings in appropriate alternative formats as required by §12132 of the Americans with Disabilities Act (ADA), are to contact Todd Frederick, Cuesta College President's Office, by telephone at 805.546.3118, by email at tfrederi@cuesta.edu, or by fax at 805.546.3907, within a reasonable time to respond to the request prior to a scheduled meeting.*