



SAN LUIS OBISPO COUNTY COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES

**AGENDA**

Regular Meeting  
March 5, 2008  
4:00 p.m.

**TIME: 2:00 p.m.—Call to Order/Recess to Closed Session**  
Room 5402, Cuesta College Student Center, Cuesta College  
San Luis Obispo Campus, San Luis Obispo, California.

**TIME: 4:00 p.m.—Reconvene in Open Session**  
Room 5401, Cuesta College Student Center, Cuesta College  
San Luis Obispo Campus, San Luis Obispo, California.

The meeting of the Board of Trustees will be called to order and immediately recess to a Closed Session upon approval of the agenda. The Board will reconvene in Open Session, which is open to the public.

<b>A.</b>	<b>CALL TO ORDER</b>
<b>B.</b>	<b>ROLL CALL: ESTABLISHMENT OF QUORUM</b>
	Mr. Patrick W. Mullen, President Ms. Angela Mitchell, Vice President Mrs. Marie Kiersch Mrs. Gaye L. Galvan Mr. Per C. Mathiesen
<b>C.</b>	<b>APPROVAL OF AGENDA</b>
<b>D.</b>	<b>PUBLIC COMMENT ON CLOSED SESSION AGENDA ITEMS</b>
<b>E.</b>	<b>RECESS TO CLOSED SESSION</b>

**NOTE:** The Board will consider and may act upon any of the following items in Closed Session. Any action taken will be reported publicly at the end of the Closed Session as required by law.

**1. Classified/Management Personnel Actions**

Appointments, Classified/Management

- a. Short-term, Hourly Employees
- b. South County Centers Assistant, South County
- c. DSPS Program Assistant, North County Campus Academic Support DSPS
- d. Curriculum Resources Specialist, Student Learning

Change in Status

- a. Custodian I, Maintenance Operations & Grounds

Resignations

- a. Custodian I, Maintenance Operations & Grounds
- b. Financial Aid Specialist, Financial Aid

Retirements

None

Public Employee Discipline/Dismissal/Release

None

**2. Academic Personnel Actions**

Appointments

- a. Spring 2008 Temporary and Overload Assignments

Partial Leave of Absence Without Pay

None

Pre-Retirement Reduced Workload

None

Retirement

- a. Instructor, Biological Sciences
- b. Instructor, Engineering & Technology

Public Employee Discipline/Dismissal/Release

None

**3. Conferences with Labor Negotiators**

- a. Agency Negotiator: Annette Loria  
Instructions Regarding Classified Employees
- b. Agency Negotiator: Annette Loria  
Instructions Regarding Academic Employees
- c. Agency Negotiator: Ed Maduli  
Instructions Regarding Unrepresented Employees: Confidential, Managers, Supervisors; Assistant Superintendent/Vice President, Student Learning recruitment contract; Assistant Superintendent/Vice President, Student Services recruitment contract; Interim Director, Public Safety contract; Interim contracts.
- a. Agency Negotiator: Patrick Mullen  
Instructions Regarding Unrepresented Employee: Superintendent/President, contract.

**4. Existing Litigation**

- a. Conference with Legal Counsel, Existing Litigation, Significant Exposure to Litigation Pursuant to Government Code 54596.9(a) Two Cases

<b>F.</b>	<b>RECONVENE IN OPEN SESSION</b>
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Board of Trustees

- Mr. Patrick W. Mullen, President
- Ms. Angela Mitchell, Vice President
- Mrs. Gaye L. Galvan
- Mrs. Marie Kiersch
- Mr. Per C. Mathiesen
- Mr. Richie Kline, Student Trustee (Advisory Vote)

Administration

- Dr. Dave Pelham, Superintendent/President
- Mr. Ed Maduli, Asst Supt / VP Administrative Services
- Ms. Toni Sommer, Interim Asst Supt / VP Student Learning
- Ms. Annette Loria, Exec Dir, HR and Labor Relations
- Ms. June Stephens, Exec Dir, Foundation / Inst Adv
- Ms. Sandee McLaughlin, Interim Asst Supt / VP Student Learning, NCC and SCC
- Ms. Deborah Wulff, Dean
- Dr. Gil Stork, Interim Dean
- Dr. Patrick Schwab, Interim Dean
- Ms. Joy Chambers, Interim Dean

<b>G.</b>	<b>PLEDGE OF ALLEGIANCE</b>
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<b>H.</b>	<b>ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION</b>
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**PRESENTATION OF AWARDS - TRUSTEE****I. REPORTS FROM EMPLOYEE ORGANIZATIONS**

1. Academic Senate President
2. Cuesta College Federation of Teachers (CCFT) President
3. Cuesta College Classified United Employees (CCCUE) President
4. Management Senate President

**J. REPORTS FROM BOARD MEMBERS**

**NOTE:** Each member of the Board of Trustees may report about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

**K. REPORT FROM SUPERINTENDENT/PRESIDENT**

**NOTE:** The Superintendent/President or designee may report to the Board of Trustees about various matters involving the College District. There will be no Board discussion except to ask questions or refer matters to staff, and no action will be taken unless the item becomes part of a subsequent agenda.

1. Report from the Superintendent/President

Dr. Pelham will provide an update on recent events or activities on campus and other items of interest.

2. Cuesta College Foundation Gifts

The Foundation has received \$55,334.57 in cash, pledges, real and personal property, and non-cash gifts that supplant cash for the month of January 2008.

**L. COMMUNICATIONS**

**NOTE:** Members of the Board of Trustees and/or the Superintendent/President may report the receipt of various items of correspondence that may be of interest to the College District.

Correspondence was received from the ACCJC on February 11, 2008 reporting the Commission's actions taken during their meeting January 9-11, 2008.

Correspondence was received from the Commission on Athletics on February 22, 2008 announcing Cuesta College's Men's Basketball, Women's Track & Field, and Women's Volleyball teams' selection as a California Community College Commission on Athletics and California Community College Athletic Association Scholar Team Recipient.

**M. REPORTS**

1. Accountability Reporting for the Community Colleges (ARCC)/AB 1417

Executive Director, Research and Assessment, Ryan Cartnal will present an update regarding ARCC reporting and district response.

**N. PUBLIC COMMENT**

**NOTE:** The public may address the Board of Trustees on any matter pertaining to the College District that is not on the agenda. The public may also address the Board on each of the remaining items on the agenda. Comments will generally be limited by the President of the Board of Trustees to three (3) minutes per item. If a large number of individuals wish to speak on a specific item, the Board may limit total input to thirty (30) minutes on any item. Individuals wishing to speak are asked to complete a request card and hand it to the Board secretary.

**O. BUSINESS AGENDA****ACTION / DISCUSSION ITEMS**

- 1. Election of Officers - District Clerk/Secretary**  
Elect a District Clerk/Secretary
- 2. SLOCCCD Resolution No. 08-02, Recognition of Edralin J. Maduli**  
The Board of Trustees and Cuesta College recognize Ed Maduli for his leadership and dedication to the district as Interim Superintendent/President from January 2007 through February 2008.
- 3. Curriculum Recommendations**  
Review and approve new curriculum and revisions recommended by the Curriculum Committee, as presented.
- 4. Response to Accreditation Commission for Community and Junior Colleges (ACCJC) "Warning" Letter dated January 31, 2008**  
Review and approve the draft responses to the ACCJC Letter dated January 31, 2008, as presented and amended as appropriate.
- 5. 2008-2009 Sabbatical Leave Recommendations**  
Accept and approve the Sabbatical Leave Committee Report and fund sabbatical leaves within the college budget for sabbatical leave.
- 6. SLOCCCD Resolution 08-03 recognizing Women's History Month**  
Adopt the Resolution recognizing March as Women's History Month, as presented.
- 7. Board Policy Review (new) – BP 3720 San Luis Obispo County Community College District / Cuesta College – Computer and Network Use**  
Review and make recommendations regarding the initial draft of proposed Board Policy 3720 San Luis Obispo County Community College District / Cuesta College – Computer and Network Use.
- 8. Board Policy Review (new) – BP 6100 San Luis Obispo County Community College District / Cuesta College Delegation of Authority**  
Second reading of the draft proposal of Board Policy 6100 San Luis Obispo County Community College District / Cuesta College - Delegation of Authority.
- 9. Board Policy Review (new) – BP 6150 San Luis Obispo County Community College District / Cuesta College Delegation of Authorized Signatures**  
Second reading of the draft proposal of Board Policy 6150 San Luis Obispo County Community College District / Cuesta College - Delegation of Authorized Signatures.
- 10. Board Policy Review (new) – BP 6340 San Luis Obispo County Community College District / Cuesta College Contracts**  
Second reading of the draft proposal of Board Policy 6340 San Luis Obispo County Community College District / Cuesta College – Contracts.
- 11. Board Policy Review (new) – BP 6400 San Luis Obispo County Community College District / Cuesta College Audits**  
Second reading of the draft proposal of Board Policy 6400 San Luis Obispo County Community College District / Cuesta College - Audits.
- 12. Board Policy Review (new) – BP 6500 San Luis Obispo County Community College District / Cuesta College Property Management**  
Second reading of the draft proposal of Board Policy 6500 San Luis Obispo County Community College District / Cuesta College - Property Management.
- 13. Board Policy Review (new) – BP 6540 San Luis Obispo County Community College District / Cuesta College Insurance**

Second reading of the draft proposal of Board Policy 6540 San Luis Obispo County Community College District / Cuesta College - Insurance.

**14. Board Policy Review (Amendment) – BP5146 San Luis Obispo County Community College District / Cuesta College – Certificate of Proficiency**

Approve the amendment to BP 5146, as presented.

**15. Agenda Items for Next Meeting**

A preliminary listing of proposed agenda items for the March 5, 2008, Board meeting as determined, is being presented for review.

<b>BUSINESS AGENDA</b>
<b>INFORMATION ITEMS</b>

**16. Quarterly Financial Status Report - 311-Q**

Assistant Superintendent / Vice President, Administrative Services Ed Maduli will present the Quarterly Financial Status Report to the Board for the period ending December 31, 2007.

**17. College Planning and Budget Development**

Updates on college planning and/or budget development.

<b>P. CONSENT AGENDA</b>
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**NOTE:** The Board of Trustees will be asked to approve all of the following items by a single vote. Any Board member or public individual may ask that an item be removed from the Consent Agenda to be considered and discussed separately. The Student Board Member may vote on any of the items listed under Consent Agenda.

**1. Consent Agenda Summary**

A consolidated list of consent agenda items for review and approval.

**2. Unadopted Minutes of the Regular Meeting**

Approve Unadopted Minutes of February 6, 2008, as presented.

**3. Warrant Listings**

Approve warrant listings, as presented.

1/30/2008		\$690,850.06
2/1/2008		\$178,542.86
2/4/2008		\$121,474.29
2/6/2008		\$201,164.53
2/8/2008		\$110,171.17
2/13/2008		\$388,617.00
2/20/2008		\$232,404.64
2/22/2008		\$ 30,410.71
2/25/2008		\$180,644.71
<b>TOTAL</b>		<b>\$ 2,134,279.97</b>

**4. Approval of Payroll Orders**

Approve Payroll Orders, as presented.

<b>Academic/Classified Hourly</b>	363	\$268,622.21
<b>Academic/Classified Monthly</b>	815	\$3,412,217.92
	1,178	\$3,680,840.13

**5. Gifts to the College**

Approve gifts to the College, as presented.

- a. Sculpture donated by Guyla Amyx for use by the Fine Arts Department during their annual ceramics sale.
- b. Seven oil paintings donated by Beverly Mick for use by the college for display and instructional purposes.
- c. Electronic parts donated by Thordis Seager for use by the Engineering & Technology Department.
- d. A 1999 Chrysler Concord donated by Albert M. Liddicoat for use by the Engineering & Technology Department.
- e. A cash donation made by Kathleen Schwan for use by the Fine Arts Department.
- f. A 1995 Oldsmobile Aurora donated by Chris and Carol Caccese for use by the Engineering & Technology Department.

**6. Create One New Job Description, Supervisor Designation**

Approve one new job description, Supervisor designation, Police Sergeant, as presented.

**7. Create One New Job Description, Supervisor Designation**

Approve one new job description, Supervisor designation, Supervisor, Tutorial Services, as presented.

**8. Revise One Job Description, Management Designation**

Approve the revision of one job description, Management Designation, Dean of Student Learning, Arts, Humanities, and Social Sciences

**9. Classified Substitute/Short-Term and Student Pay Schedule**

Approve the proposed salary schedule increase, Sign Language Interpreter, as presented.

**10. Change Orders for the Theater Arts Building**

Approve Change Orders 02-02, 04-01, 05-02, and 05-04 for \$2,833.99, \$1,992.00, \$1,925.00, and \$11,337.00 respectively, as presented.

**11. Change Orders for the Reconstruct Two Science Buildings**

Approve Change Order No. 11 for the Reconstruct Two Science Buildings for \$2,394.00, as presented.

**12. Declaration of Surplus Equipment**

Declare equipment as surplus and approve of its disposal, as presented.

**Q. DISCUSSION****1. Board Discussion**

Board members will complete a regular Board meeting evaluation as part of the Board of Trustees self-evaluation process.

**R. ADJOURNMENT**

Unless otherwise announced, the next meeting of the Board of Trustees will be held on Wednesday, April 2, 2008, in Room 5401 of the Conference Center in the Cuesta College Student Center, Cuesta College San Luis Obispo Campus, and San Luis Obispo, California.



*Individual(s) who require Board of Trustees' notices, agendas, or other writings in appropriate alternative formats as required by §12132 of the Americans with Disabilities Act (ADA), are to contact Todd Frederick, Cuesta College President's Office, by telephone at 805.546.3118, by email at tfrederi@cuesta.edu, or by fax at 805.546.3907, within a reasonable time to respond to the request prior to a scheduled meeting.*