

<b>SUMMER SESSION EMPLOYMENT</b>	<b>3066</b>
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Rules and procedures for the employment of summer session academic personnel shall be established by the administration.

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The procedure for the appointment of an instructor to a summer session assignment shall operate under the following guidelines:

1. All procedures and guidelines established for the employment of temporary academic personnel shall be followed (R3064).
2. When possible, a summer session assignment shall be at the maximum number of teaching hours for each instructor.
3. A maximum summer session assignment shall consist of two classes or not more than nine regular semester teaching hours. Any exceptions to this policy must be approved by the Superintendent/President.
4. A regular instructor who applies to an educational institution for a summer scholarship, grant, or stipend, and who also has been given a summer session assignment, shall keep the administration fully informed of his/her status until a final decision is made.
5. An instructor whose class is discontinued shall not displace any other instructor.

(Revised: 6/30/70, 11/13/79, 7/3/91, 12/8/99)