



## ***Adopted Minutes***

Executive Cabinet Regular Meeting #2  
Room 5305, Cuesta College, San Luis Obispo Campus  
12:30pm – 2:00pm, Tuesday, September 1, 2009

\* Advisory note: The Executive Cabinet reserves the right to re-order agenda items, which means that items may not be presented during the meeting at the same time as written below.

<http://www.cuesta.edu/campus/lead>

### **A. CALL TO ORDER**

The chair called Executive Cabinet Regular meeting #2, Tuesday, September 1, 2009 to order at 12:35pm

### **B. ROLL CALL/ESTABLISHMENT OF QUORUM**

#### **Executive Cabinet Officers**

1. (P)Joshua Shepherd – President/Student Trustee (Chair)
2. (P)Rio Barnow – Vice President
3. \*Vacant\* – Activities Director
4. \*Vacant\* – Clubs Commissioner
5. \*Vacant\* – Finance Director
6. \*Vacant\* – Secretary
7. (P)Vanessa Manuele – Publicity Director
8. \*Vacant\* – Outreach Director

#### **Advisors**

1. (P)Anthony Gutierrez, Coordinator SD&A

#### **Financial Advisor**

1. (P)Tim Tucker – Fiscal Services

### **C. PUBLIC COMMENT**

*Note: Anybody from the public may address the ASCC Executive Cabinet regarding any issue not on the agenda. The Chair reserves the right to limit the length of public comment. Responses from the Executive Cabinet are strictly limited.*

*None at this time.*

### **D. EXECUTIVE CABINET REPORTS**

*Note: Each member of the ASCC Executive Cabinet may report on various matters involving the Associated Students or shared governance. There will be no discussion, except to add an item to a subsequent agenda or to ask questions of clarification.*

1. Joshua Shepherd – President/Student Trustee (Chair): We have new ASCC banners and there will be no Senate meeting on Thursday.
2. Rio Barnow – Vice President: We have an eager group of leadership students.

3. \*Vacant\* – Activities Director
4. \*Vacant\* – Clubs Commissioner
5. \*Vacant\* – Finance Director
6. \*Vacant\* – Secretary
7. Vanessa Manuele – Publicity Director: Talked to BJ Blake-ASCC ad will be in this month's Cuestionian
8. \*Vacant\* – Outreach Director

**E. ADVISOR REPORTS**

1. Anthony Gutierrez - Coordinator, SD&A: The Meet and Greets is tomorrow. We currently have 3 E-Cab applications turned in. Out of the office Fridays and Mondays. Check emails. Try and turn agendas by Thursday.
2. Tim Tucker – Fiscal Services: Distributed P&L Statement.

**F. APPROVAL OF UNADOPTED MINUTES**

*Note: The ASCC Executive Cabinet is being presented with the Unadopted Minutes of the previous meeting(s). Pending review, it is requested that the Executive Cabinet note corrections that need to be made and/or approve the minutes as presented*

1. Minutes from Executive Cabinet Regular Meeting #1, August 25, 2009  
*Minutes Unavailable*

**G. ACTION ITEMS**

*Note: The following are business items that the ASCC Executive Cabinet is being requested to take action on.*

**1. Approval of Schedule for Appointed Positions**

*At this time, the Executive Cabinet will review and approve the schedule for appointed positions.*

1. Motion to forward to Senate as Senators for 2009-10 academic year: Brandon Dyer, Steve Scott, Molly Lynch, Melissa Milbourne, Robert Haukenberry, and Kelly McDermott  
**Manuele/Barnow (MSP 2/0/0)**
2. Motion to forward to Senate as Volunteers for the 2009-10 academic year: Daniel Schafer and Chelsea Freeze  
**Barnow/Manuele (MSP 2/0/0)**
3. Motion to forward to Senate the Drama Club Representative for the 2009-10 academic year: Leah Cheney  
**Barnow/Manuele (MSP 2/0/0)**

**2. Clubs to be Renewed or Approved**

*At this time, the Executive Cabinet may be presented with clubs to be renewed or approved.*

1. Motion to forward to Senate AGS for the 2009-10 academic year  
**Barnow/Manuele (MSP 2/0/0)**
2. Motion to forward to Senate approval the Drama Club for the 2009-10 academic year  
**Barnow/Manuele (MSP 2/0/0)**

### **3. Financial Concerns**

*At this time the Executive Cabinet may be presented with Financial Concerns that have come up since the agenda was written that need action. This discussion may, at the discretion of the President/Student Trustee and the Finance Director, include money proposals that were submitted after the agenda was written and are considered time crucial.*

1. Motion to forward to Senate money proposal #05-09 in the amount of \$2,920.00 from the Student Rep Fee Travel/Conference Account for CCCSAA Leadership Conference registration (Oct.16-18)  
**Barnow/Manuele (MSP 2/0/0)**

### **4. Activities Calendar and Budget**

*At this time, the Executive Cabinet may be presented with updates and/or changes to the Activities Calendar and Budget.*

*Overview.*

## **H. DISCUSSION/ACTION ITEMS**

*Note: These items are at the pleasure of the ASCC Executive Cabinet. Pending review, it is requested that the Executive Cabinet give direction as to whether to take action, to bring each item back as a discussion, discussion/action, or an action item.*

1. E-Cab 09-10 Goals-Discussed possible goals
2. ASCC 5 Year Plan-Started discussing a five year plan for ASCC.
3. Shared Governance Committees- ASCC needs to publicize the campus-wide committees that students can serve on.
4. ASCC Clothing- The polo and t-shirts are coming soon.

## **I. AGENDA ITEMS FOR NEXT EXECUTIVE CABINET MEETING**

*At this time, the Chair will review items that are being brought to a future ASCC Executive Cabinet meeting. Any request of items to be placed on the agendas of a future meeting MUST be e-mailed to [asccpres@cuesta.edu](mailto:asccpres@cuesta.edu) before the end of Wednesday the week prior.*

1. Foundation Proposal
2. E-Cab Goal List
3. 5 Year Plan

## **J. ADJOURNMENT**

*Note: ASCC Executive Cabinet Regular Meeting #3 will be held on Tuesday, September 8, 2009 at 12:30 pm in Room 5305.*

Executive Cabinet Regular Meeting #2 was adjourned at 1:40pm