

**FINE ARTS STUDIO TECHNICIAN**  
(Bargaining Unit Position)  
(Range 27)

**DEFINITION**

Under general supervision of the Fine Arts Division Chair, the Fine Arts Technician is to provide technical assistance to faculty, service equipment and/or systems, and tools; to inventory and order supplies; to assist with budget development; construct teaching aids; organize studios and supply rooms; to oversee student help; and to perform other related work as required.

**DISTINGUISHING CHARACTERISTICS**

The Fine Arts Studio Technician class is distinguished from the other Instructional Support classes in that incumbents are assigned to the Fine Arts Studio to assist in studio activities as required.

**ESSENTIAL FUNCTIONS**

- Make periodic inspection of Fine Arts studio facilities and supervise the installation of equipment;
- Assist students with technical problems concerning studio art project(s);
- Schedule and oversee the work of student employees;
- Maintain adequate supplies of consumable materials such as clay and welding gases, order and inventory other supplies as requested;
- Maintain printmaking facility in a neat and orderly condition; keep studios and supply rooms in neat and orderly condition (the AV room and still-live storage in particular);
- Maintain studio lighting systems;
- Report needed repair of, facilities or equipment which is beyond the responsibility or capability of the technician;
- Repair or report potentially unsafe conditions;
- Design and construct special apparatuses and structures as needed by teaching staff;
- Inventory and service hand tools;
- Keep art yard in neat and orderly condition;
- Operate, maintain, and repair department equipment, kilns, furnaces, and other items employing knowledge in areas listed above;
- Develop an ability to demonstrate a sensitivity to and understanding of the diverse academic, socioeconomic, cultural, and ethnic backgrounds of staff and students and of staff and students with physical and learning disabilities;
- Establish and maintain cooperative working relationships;
- Speak so that others will be able to understand a normal in-person conversation;
- Work at a desk, conference table, or in meetings of various configurations;
- Stand for extended periods of time;
- See for the purpose of reading laws and codes, rules and policies, and other printed matter;
- Hear and understand speech at normal levels;
- Bend and twist, push and pull, stoop, kneel, crawl;
- Lift and/or carry 50 pounds;
- Reach in all directions;
- Work at heights;
- Ascend and descend ladder;

- Perform other related duties as required.

ESSENTIAL FUNCTIONS OF PARTICULAR POSITIONS WITHIN CLASSIFICATIONS MAY VARY BECAUSE JOB DUTIES MAY VARY BY WORK LOCATION.

## **DESIRABLE QUALIFICATIONS**

### **Education:**

- Equivalent to graduation from the twelfth grade, plus two years of college level work in art; Associate degree preferred.

### **Experience:**

- Two years' experience in shop maintenance, preferably in an art facility and/or other experience in areas described above.

### **Knowledge of:**

- Basic mechanical equipment used in college level Art programs;
- Gas fired furnaces, electrical furnaces, and kilns;
- Basic electrical wiring;
- Basic plumbing;
- Metal fabrication, including welding, gas, and electric;
- Foundry methods and basic carpentry;
- General knowledge of art materials and processes.

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