



## What's New?

### Information for Faculty & Staff regarding changes for this semester Fall 2009

Please become familiar with the following information and, when applicable, incorporate relevant policies and information into printed and web documents, including course syllabi and department web pages.

#### **Cuesta E-mail for Students:**

Please encourage students to activate and check their Cuesta G-mail for students. Have them check the myCuesta G-Mail channel on the Student Tab for more information. Students will not get your messages sent to their Cuesta e-mail account, and they'll miss important information and announcements unless they activate and visit their account.

#### **Student Adds:**

Students may add into an open class up to two (2) days prior to the first day of class. If a class starts on a Monday then the student would have through the previous Friday to add the class. Students may not register into closed classes without the instructor's permission before the class begins.

#### **Add Deadline & Census:**

Students who receive an add code for a course may add online or in person through the add deadline for the course. All adds should be complete, student's name appears on your roster, prior to the add deadline. All added students should appear on your Census roster. Late Adds require an approved late add petition.

#### **Not New...Just a Reminder**

##### **Course Numbering Changes:**

The following course numbering system began in the Fall 2008 semester:

- 0-99: Preparatory coursework
- 100-199: AA/AS Degree Applicable
- 200-299: AA/AS & Transferable

The former course numbering system ended with the Summer 2008 semester.

##### **Plus/Minus Grading Option:**

Board Policy 4230 was approved June 4, 2008 to provide faculty the option of grading students on a plus/minus scale. If faculty elect to do so, students can earn the following course grades: A, A-, B+, B, B-, C+, C, D+, D, D-, and F. This grading policy is effective with the Fall 2008 semester. Please see link for details: <http://academic.cuesta.edu/president/BRDPOL-REV%2008.HTM>.

##### **Pass/No Pass Grading Option:**

Board Policy 4232 was approved June 4, 2008 to change the grading terms "credit/no credit" (CR/NC) to "pass/no pass" (P/NP) effective Fall 2008. Please see link below for details: <http://academic.cuesta.edu/president/BRDPOL-REV%2008.HTM>.