



Academic Senate Council APPROVED MINUTES
Dec. 5th, 2008, 2:30-4:00 p.m.
Room 5305

X	John Veres Biology	X	Kevin Bontenbal Curriculum Comm. Chair		Steve Leone President		Peet Cocke Fine Arts
X	Katy Neidhardt N. County at-large	X	Jani Johnson Physical Education	X	Lisa Mifsud Social Science	X	Beth-Ann Dumas Vice-President
	Donna Bower ESL	X	Jen Sanders Math	X	Patrick Len Physical Sciences		Carina Love Learning Resources
	Allison Merzon CCFT President		Marilyne Cleeves Part-time at-large	X	Tricia Bramsen Human Development	X	Andrea Devitt Counseling
	VACANT AS/DSPS		Jack Sullivan Business	X	Toni Torrey Nursing	X	Michael Walker Performing Arts
	Matt Vasques Lang. & Communication	X	Gary Villa Engineering & Tech.	X	Peter Dill Full-time at-large		Sean Boling English

I. APPROVAL OF AGENDA:

Consensus Reached

II. OLD BUSINESS

III. NEW BUSINESS

1. Sabbatical Resolution

(Leone // 10 min.)

Background: Currently, CCFT is under open contract negotiations and is examining various sections of the contract. One of those sections under review is Sabbatical Leaves, and the CCFT leadership has proposed a resolution asking for the District to affirm its commitment to Sabbatical Leaves and maintain funding at its current level regardless of the state of our campus finances. Since it is one of our primary responsibilities and goals as a Senate to promote faculty professional development, it is in our best interests to affirm the resolution proposed by CCFT (see Appendix A).

Proposal: The Academic Senate Council endorses the Sabbatical Resolution proposed by CCFT leadership as published in Appendix A.

Consensus reached

IV. AGENDA BUILDER / SUMMIT ITEMS

Are there any items/issues that anyone has that he/she feels need to be on the Senate Council agenda for discussion, or that need to be taken to “Summit” for answers/clarification?

1. Date of fall registration for fall. ASC has concern about moving it back to summer
2. Jani requested opinions from the ASC regarding whether wellness activities would be appropriate for inclusion in professional development activities. Jani was encouraged to

work with Devon to develop staff development (as opposed to professional development) activities that could be offered as Flex.

3. Request for more specific guidelines on some senator checklist items (such as pre-requisite enforcement) and when items will appear on ASC agenda and council members should be prepared to report feedback elicited divisions.
4. Banner: grade submission is difficult and confusing

Next Senate Council Meeting: Dec. 12th

DISCUSSION

(Approx. 15 min.)

1. Preparation for next ASC: Deans and VPs are coming to our next meeting to discuss faculty/administration communication.
2. Status report: current taskforces and committees.
Distance Ed Task Force: met this week and talked about evaluation forms
3. Faculty Manual Task Force met for first time today. The task force discussed substantive reformatting; this will be a very large undertaking.
4. Senate Constitution/Bylaws Revision Task Force:
5. Textbook Task Force: Have begun to meet
6. Senate Elections: have had one nomination each for presidency and vice presidency

STANDING REPORTS

(Approx. 15 min.)

1. CCFT (no report):
2. "Summit" (3 min.): no report
3. Shared Governance (no report.)
4. Planning and Budget (no report.)
5. Equivalency (3 min.): Matt Knudsen (Math) gave a report (Appendix B) listing equivalency decisions over the last semester. A request for equivalency is currently submitted after candidates have been selected for interview by the interview committee. HR would like to work with the Academic Senate to change the process to move the equivalency review/decision so it takes place prior to the selection process. Such a proposal would come through the senate for approval.
6. Curriculum: Cal Poly is massively cutting GE classes (such as 120 winter section courses in English). We should consider adding transfer classes to our schedule to meet the needs of students who require these and who will not be able to take them at Poly. We could offer short courses that will dovetail with Poly's quarter schedule. Recommended that faculty call the analogous department at Poly and find out what they plan to cutting now as well as in summer school.
7. Minors in the Classroom (no report)
8. Faculty Professional Development (no report)
9. Basic Skills Initiative (no report)
10. Student Learning Outcomes and Assessment (no report)

SENATOR CHECKLIST

- **AlertU Emergency Notification:** Stephan Gunsaulus requested that we promote the subscription of the AlertU Emergency Notification system for students in our classes. There is currently low student participation in this program. Share this information with your division faculty for each of them to determine whether to promote this system with their students. If so, have them contact Stephan Gunsaulus at ext. 3153 for more information.

- **Prerequisite Enforcement:** The Chancellor's Office has decreed that all prerequisites be enforced and that all prerequisites that are not enforced be changed or reconsidered. The Chancellor's Office considers enforcement of prerequisites to be that which is completed by the college during registration and not by individual faculty members. For Spring 2009 registration, we will be enforcing the prerequisites for the courses listed on page 92 of our Schedule of Courses: approximately 110 courses. However, Cuesta currently has over 100 other courses with prerequisites that are not enforced through registration.

Please discuss the prerequisites established for the courses within your divisions, and determine together whether or not you would like to keep or remove the prerequisites or change the prereq. status of one, some, or all of your discipline courses to "advisory." In your examination of the prerequisite listings for your courses, consider how the prerequisite status of your courses will affect articulation with UC/CSU campuses. The Curriculum Committee division reps will also be asked to address this matter with their divisions.

Please note that, if a division chooses to enforce its course prerequisites through registration, this can result in a drop in enrollment for some courses. Also, if a division does not choose to enforce current prerequisites and so chooses to change their courses' prerequisite requirements, it is possible that these courses may no longer articulate as transfer classes to other universities or colleges. We recommend that each division research the best solution for each of their prerequisite-based classes.

Appendix A

CCFT Resolution on Sabbatical Funding

Whereas sabbatical leaves are negotiated according to Article VI of the Collective Bargaining Agreement;

Whereas sabbatical leaves are an integral component of the working conditions for the Cuesta College faculty;

And whereas sabbatical leaves benefit our students and the institution by promoting excellence and innovation in teaching;

Be it resolved that the Cuesta College Federation of Teachers requests that the District reaffirm its commitment to sabbatical leaves and, at a minimum, maintain the current level of funding for sabbatical leaves.

Ratified by the membership on _____.

CCFT President Signature: _____

Date: _____

Appendix B

Fall 2008 Equivalency Summary

Granted

Math
Language and Communication
Performing Arts
Physical Education
Physical Education
Social Sciences
Engineering Technology
Student Life and Leadership
ESL

Not Granted

Nursing/Allied Health
Nursing/Allied Health
Social Sciences
Music
Language and Communication
Student Life and Leadership
Student Life and Leadership
Music
Engineering Technology
Student Life and Leadership