



**Academic Senate Council Approved ~~UNAPPROVED~~ Minutes**

**Sept. 12th, 2008, 2:30-4:00 p.m.**

**Room 5305**

X	<b>John Veres</b> Biology	X	<b>Kevin Bontenbal</b> Curriculum Comm. Chair	X	<b>Steve Leone</b> President	X	<b>Peet Cocke</b> Fine Arts
	<b>VACANT</b> N. County at-large	X	<b>Jani Johnson</b> Physical Education	X	<b>Lisa Mifsud</b> Social Science	X	<b>Beth-Ann Dumas</b> Vice-President
X	<b>Donna Bower</b> ESL	X	<b>Jen Sanders</b> Math	X	<b>Patrick Len</b> Physical Sciences	X	<b>Carina Love</b> Learning Resources
X	<b>Allison Merzon</b> CCFT President		<b>VACANT</b> Part-time at-large		<b>Tricia Bramsen</b> Human Development		<b>Andrea Devitt</b> Counseling
	<b>VACANT</b> AS/DSPS	X	<b>Jack Sullivan</b> Business	X	<b>Toni Torrey</b> Nursing	X	<b>Michael Walker</b> Performing Arts
X	<b>Matt Vasques</b> Lang. & Communication	X	<b>Gary Villa</b> Engineering & Tech.	X	<b>Peter Dill</b> Full-time at-large	X	<b>Sean Boling</b> English

**I. INTRODUCTION OF VPSS: Linda Fontanilla (Leone // 3 min.)**

**Ms. Fontanilla introduced herself and communicated her desire to keep the Senate Council informed of Student Services issues and her plan to bring items to the Council for discussion and deliberation in the future.**

**II. APPROVAL OF AGENDA (Leone // 2 min.)**

**Item number one of New Business, Interest Based Bargaining, was moved to the last item under New Business.**

**III. OLD BUSINESS**

**1. Prerequisite Enforcement (Leone // 5 min.)**

**Background:** In Spring 2008, as in previous semesters, prerequisites were checked and enforced during enrollment for courses in the following disciplines: Business Education, English, Human Development, Leadership, Library/Info. Tech., Math, Nursing and Allied Health, Biological Science, and Physical Science. Due to programmatic conflicts in Banner that were preventing some students from enrolling in classes with prerequisites, the interim/acting VPSL made the decision to turn off prerequisite enforcement in Banner on July 8<sup>th</sup>, 2008, after which no prerequisites were enforced through enrollment for the Fall 2008 semester. In late July, the Academic Senate President-elect Steve Leone contacted the division chairs for English, Math, Physical Science, and Biological Science to gauge interest for and to call a meeting on this issue, and a meeting was held on Mon., Aug. 11<sup>th</sup> with the division chairs for English (Dennis Baeyen), Math (Marie Larson), and Physical Science (Kathy Jimison) in attendance as well as Kevin Bontenbal, Dean Pamela Ralston, Dean Deborah Wulff, Joy Chambers, Ryan Cartnal, Lisa Wearda, Cande Munoz, and Catherine Machado to determine a faculty-driven means for the enforcement of prerequisites for Fall 2008. We determined a method of requesting students to self report their prerequisites in Math, English, and Science

classes with a form passed out and evaluated by the faculty of record for those classes, but this method created extra first-week faculty responsibilities and was a temporary measure only for Fall 2008.

**Proposal:** The Academic Senate will work with various campus departments to ensure that, by the opening of Spring registration in early November, prerequisites for Math, English, and Science courses (as well as the other courses listed in the Course Schedule on page 92) will be enforced in Banner to replicate the enforcement practices of Spring 2008.

**Consensus reached.**

## **2. Name Change for Sizzler Council**

**(Leone // 5 min.)**

**Background:** Sizzler was the name of the restaurant where meetings between the A. S. President, A. S. Vice-President, the VPSL, and the President/Superintendent took place in the mid to late '90s. Since this restaurant is no longer a meeting place for these meetings, the members of this council all agree that we change the name. The A. S. Council voted down the name "Dialectic with Dave" at the last A. S. Council meeting. After the meeting, one Senate Rep. proposed the term "Summit" as the new name.

**Proposal:** The Academic Senate supports the following change to the name of the "Sizzler" council: "Summit."

**Consensus reached.**

## **IV. NEW BUSINESS**

### **1. Shared Governance Definition and Application Taskforce**

**(Leone // 30 min.)**

**Background:** Recently, under direction from the President/Superintendent, the Director of Professional Development proposed a training for administrators and faculty on AB1725 titled "How the Courts Interpret AB1725" conducted by Mary Dowell, an attorney who has presented at the Association of California Community College Administrators (ACCCA) and who has represented various districts against faculty unions in the state of California. The Academic Senate leadership were strongly opposed to such a training and offered reasons in a recent Sizzler council meeting. During this meeting, the President/Superintendent listened to our arguments, decided against this proposed training, and instead encouraged the Academic Senate Council to move forward with a proposal for one event or more that would help us develop campus-wide agreement regarding the definition and application of shared governance on this campus. One subsidiary goal of such a taskforce would be to help all campus groups identify the problems in our current practices so that we may work on improving our communication and decision-making in the governance of this institution.

**Proposal:** The Academic Senate Council proposes a taskforce committee to be created to determine a strategy and series of campus-wide activities, discussions, panels, and/or lectures to assist all constituent groups to reach a mutual understanding of the definition and application of shared governance on this campus.

**Proposal modified:** The Academic Senate Council proposes a faculty taskforce to be created to determine a strategy to assist all constituent groups to reach understanding of the definition and application of shared governance on this campus.

**Consensus reached.**

**2. Senate Representative Appointments**

**(Dumas/Leone // 10 min.)**

**Background:** Currently, we do not have a Part-time At-Large Senate Rep. or a North County At-Large Senate Rep. Also, these are elected two-year appointments, but we are off-cycle for running an election this year for these two positions, according to our A. S. Constitution.

**Proposal:** The Academic Senate Council will appoint a part-time faculty member to the position of Part-time At-Large Senate Representative without holding an election.

**Consensus reached.**

**Proposal:** The Academic Senate Council will appoint a faculty member to the North County At-Large Senate Representative without holding an election.

**Consensus reached**

**3. Election Sub-Committee**

**(Dumas/Leone // 10 min.)**

**Background:** The current A. S. President is serving the second year of a term started by two other former A. S. Presidents, Robert Schwennicke and Allison Merzon, a term that will end on July 31, 2009. Although elections during the last two years have been held in the Spring, the A. S. Constitution states that elections should be held in the Fall during the last year of the incumbent's term. Furthermore, the Senate Vice President is tasked with running the election, but she may run for office, which constitutes a conflict of interest.

**Proposal:** The Academic Senate Council will form an Election Sub-Committee to organize and hold elections during Fall 2008 for the positions of A. S. President and A. S. Vice President.

**Consensus reached.**

**4. MyCuesta Academic Senate Group**

**(Leone // 10 min.)**

**Background:** There is currently no group in MyCuesta for all members of the Academic Senate (meaning all full and part-time faculty) or for current members of the Academic Senate Council.

**Proposal:** The Academic Senate Council supports the formation and updating of two groups within MyCuesta: 1) Academic Senate; and 2) Academic Senate Council.

**Consensus reached.**

## 5. Interest Based Bargaining

(Leone // 10 min.)

**Background:** On Wed., Aug. 27<sup>th</sup>, the District held an information meeting on the subject of Interest Based Bargaining / Problem Solving (IBB/PS), and the A. S. President and Vice-President were invited to attend. Also invited and in attendance were the CCFT President, the Curriculum Chair, a CCFT field representative, two Board Trustees, the Director of Professional Development, the Director of Human Resources, and the President/Superintendent, among others. The A. S. President only attended for an hour of the meeting, and the A. S. Vice-President could not attend. The focus of IBB/PS training would be to learn the tools for negotiating with each party's interests and/or problems in the foreground as the primary subject of negotiations. Although Senate officers do not and will not participate in negotiations, it was thought by some that an understanding of IBB/PS would be helpful for Senate/Management relations.

**Proposal:** The Academic Senate Council is supportive of the A. S. President and/or the A. S. Vice President attending IBB/PS training this year.

This item was tabled, then untabled.

**Consensus reached.**

## V. AGENDA BUILDER/SIZZLER ITEMS

Are there any items/issues that anyone has that he/she feels need to be on the Senate Council agenda for discussion, or that need to be taken to "Sizzler" for answers/clarification?

**Next Senate Council Meeting: September 26<sup>th</sup>**

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## STANDING REPORTS

(Approx. 15 min.)

1. "Sizzler" (3 minutes) S. Leone
  - **SLOA Liaison:** The administration is supportive of either a full-time position or reassigned time for the position.
  - **Committee mess:** Senate leadership will be working with the VPSL and others to determine clear definitions and labels for various committees in addition to a committee approval process.
  - **Flex:** The possibility of a joint A.S./CCFT taskforce on FLEX criteria & process for evaluation of FLEX contracts was discussed. [CCFT President, Allison Merzon, stated that the current criteria that used to be included with the Flex contract is sufficient.]
  - **Shared Governance:** The administration is open to suggestions from Senate Council on how to establish a shared understanding of what shared governance is and how it operates on campus.
  - **Construction Noise:** The VPSL has offered an alternative classroom option for those speech courses offered in 6109.
2. Curriculum (3 minutes) K. Bontenbal
  - **Please refer to the attached handout distributed at the meeting**
  - **Modifications and revisions have been made to the area of emphasis degrees that were submitted to the Systems office. Those have been approved and are ready to be re-submitted.**
3. Faculty Professional Development (No report)
4. Student Learning Outcomes and Assessment (No report)
5. Minors in the Classroom (No report)
6. CCFT (3 minutes)
  - **Re-opener surveys were discussed at the Sept. 11<sup>th</sup> Council of Reps. meeting.**
  - **Board of Trustees candidates Gaye Galvin and Dan Chacon will be invited to attend the first hour of the next Council of Reps. meeting (September 25<sup>th</sup>). That portion of the meeting will be open to the public so CCFT may get feedback regarding possible endorsement of a candidate.**
7. Planning and Budget (3 minutes) P. Dill
  - **Meetings have been and will be cancelled in the month of September because various administrators cannot attend. As a result, the committee has only convened once this semester and is not accomplishing committee goals or promises made to the ACCJC.**

## SPECIAL REPORTS

No reports given

## SENATOR CHECKLIST

(Approx. 5 min.)

- **Faculty Manual Revision Taskforce:** Please inform your division that the Faculty Manual needs a major revision and ask for volunteers to join a task force. It was not updated over the summer due to the immensity of the project. A proposal to create a joint Academic Senate/CCFT task force for revising the Faculty Manual will be included on an upcoming Senate Council agenda.
- **Faculty Listserve:** A discussion and proposal regarding the faculty listserve will appear on an upcoming agenda. Senate leadership is in the process of obtaining more information about the consequences of switching from the use of the faculty listserve to the use of MyCuesta solely for inter-faculty email communication. Please consult with your division to determine what issues if any some may have with shutting down the faculty listserve and using MyCuesta instead.