



**Academic Senate Council Minutes**  
**February 8th, 2008, 2:30-4:00 p.m.**  
**Room 5305**

X	John Veres Biology	X	Kevin Bontenbal Curriculum Chair	X	Steve Leone English	X	Peet Cocke Fine Arts
	Vacant N. County At Large		Angela Neary Physical Education		Vacant Social Science	X	Beth-Ann Dumas Vice-President
X	Allison Merzon President	X	Jen Sanders Math	X	Patrick Len Physical Sciences	X	Carina Love Learning Resources
X	Marilyn Rossa CCFT Rep.	X	Lisa Mifsud Part-time at large Rep.	X	Tricia Bramsen Family Studies	X	Andrea Devitt Counseling
	VACANT AS/DSPS	X	Jack Sullivan Business	X	Toni Torrey Nursing		Jennifer Martin Performing Arts
	Matt Vasques Lang/ Comm	X	Gary Villa Engineering & Tech.	X	Larry Johnston Full-time at large Rep.		Guest: ASCC

**I. APPROVAL OF AGENDA**

**Agenda approved.**

**II. OLD BUSINESS**

**1. Approval of Minutes – if needed**

**(All/5 minutes)**

**Proposal:** Approve the minutes from the previous Senate Council meeting.

**No corrections were suggested prior to meeting; 1/25/08 Minutes were therefore approved.**

**2. Student Learning Outcomes**

**(Merzon/25 minutes)**

**Background:** The disposition of the Student Learning Outcomes and Assessment (SLOA) Committee and whether or not the Senate should pursue the SLOA Liaison position, was left unresolved from the fall semester. The SLOA Committee has asked for direction from the Academic Senate.

**Proposal:** The Academic Senate supports the SLOA Committee to continue their work, this semester, without a current SLOA Liaison, in supporting Instructional Programs in the development and assessment of SLOs.

**Consensus Reached.**

**Proposal:** The SLOA Committee will determine what tasks from the SLOA Liaison job description it feels it can adequately focus on this semester.

**Consensus Reached.**

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**2. Student Learning Outcomes cont...**

**Proposal:** The Academic Senate supports the reinstatement of the SLOA Liaison position.  
**Proposal modified.**

**New Proposal:** The Academic Senate supports the reinstatement of the SLOA Liaison position as recommended by the ACCJC Evaluation Team Report, dated Nov. 6, 2007.  
**Consensus Reached.**

**II. OLD BUSINESS CONTINUED**

**3. Issues on current committees (Merzon/45 minutes)**

**Background:** There are several committee and/or issues related to committees left from the fall semester. Please see the Appendix for more information.

**Distance Education Senate Subcommittee**

**Proposal:** The Academic Senate approves the subcommittee on Distance Education as presented in the Appendix.  
**Tabled.**

**Program Planning and Review Committee**

**Proposal:** The Academic Senate endorses the current campus-wide Program Plan and Review Committee and encourages that committee to work with college wide constituents in the development of student learning outcomes and assessments.  
**Consensus not reached.**

**New Proposal:** The Academic Senate supports a campus-wide Program Planning and Review Committee; a subcommittee of the Senate will work to revise the draft Program Planning and Review Committee description and submit it to the Senate Council for approval at its next meeting.  
**Consensus reached.**

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**Faculty Professional Development Senate Subcommittee**

**Proposal:** The Academic Senate approves the formation of the following subcommittee on Faculty Professional Development – A subcommittee of the Senate.

- a. Purpose: Provide input on faculty professional development policies and process, including ELIC and the development of a Teaching Academy, to the Professional Development Director.
- b. Membership: Faculty as interested.
- c. Reporting: The appointed chair will report to the Senate Leadership on the activities and recommendations of the subcommittee at each Senate Council meeting.

**Proposal modified.**

**New Proposal:** The Academic Senate approves the formation of the following subcommittee on Faculty Professional Development – A subcommittee of the Senate.

- a. Purpose: In consultation with the Director of Professional Development, design and direct all faculty professional development policies and processes; this includes, but is not limited to, ELIC, faculty mentoring, and the development of a Teaching Academy.
- b. Membership: Faculty as interested.
- c. Reporting: The appointed chair will report to the Senate Council on the activities and bring recommendations of the subcommittee to each Senate Council meeting.

**Consensus Reached.**

**Web Committee**

**Proposal:** The Academic Senate approves the Web Committee as presented at the Shared Governance Council.

**Tabled.**

**Learning Communities Committee**

**Proposal:** The Academic endorses the formation of a college-wide Learning Communities Committee.

**Tabled.**

**Senate Liaison Reporting Checklist**

**Proposal:** The Academic Senate Leadership will develop a Liaison Reporting Checklist to be distributed to faculty designated as the liaison on any campus committee/subcommittee.

**Tabled.**

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**IV. REPORTS**

1. Sizzler
  - **No report. Sizzler scheduled for Feb. 12<sup>th</sup>.**
2. Board of Trustees Meeting Report
  - **Neither Board nor administration discussed ACCJC's Warning status. Allison brought it up in her report; she voiced concern that Ed Maduli is serving both as CEO and CFO.**
  - **Allison called for a special Senate meeting Feb. 29<sup>th</sup> to discuss the draft Progress Report, due March 15<sup>th</sup> to ACCJC.**
  - **Ed told the Board that the approved (by the Sabbatical Committee) sabbaticals may not be funded after Allison asked about the unique split funding requirements of one of the Sabbaticals. The elimination of sabbatical funding had not been previously discussed at Planning & Budget or with the Chair of the Sabbatical Committee.**
  - **The Board voted to table approval of Sabbaticals until the next Board meeting.**
  - **Allison and Marilyn, on behalf of the Senate and CCFT, emailed faculty requesting they voice their support of sabbaticals to the Board.**
3. Curriculum
  - **No report.**
4. Equivalency (No report)
5. Faculty Professional Development (No report)
6. Senate Committee on Student Learning Outcomes and Assessments (No report)
7. Minors in the classroom
  - **1<sup>st</sup> meeting is Feb. 22<sup>nd</sup>.**
  - **Committee will finalize checklist for middle school and younger enrollment interview.**
  - **Letter of Consent is being modified, draft created.**
  - **Some Senators requested further clarification/rationale from the committee for identification of enrichment students on roll sheets.**
  - **Senate passed Age & Petition parameter document will go before Shared Governance sometime this semester.**
  - **Andrea Devitt is new member.**
8. CCFT
  - **CCFT is working with the Classified Union on electing a new Board of Trustees. CCFT's EB will interview Board candidates to determine who, if any, it will support through funding and directing her/his campaign. CCFT's goal is to elect a majority of the Board that is faculty driven.**
  - **The EB has called for an emergency general membership meeting for Feb. 21 to discuss several issues of concern to Union members.**
9. Planning and Budget
  - **Unit plan templates that include categorical lists so we can compare "oranges to oranges" have been rewritten and approved at the Feb. 5<sup>th</sup> meeting.**

**V. CALL TO ACTION ITEMS**

None

**VI. AGENDA BUILDER/ SIZZLER ITEMS**

None discussed.

Academic Senate Web Site: [www.ccsenate.org](http://www.ccsenate.org)

Academic Senate to California Community Colleges Web Site: <http://www.academicssenate.cc.ca.us>