



**Academic Senate Council Agenda**

**May 9th, 2008, 2:30-4:30 p.m.**

**PLEASE NOTE TIME CHANGE**

**Room 5305**

John Veres Biology	Kevin Bontenbal Curriculum Chair	Steve Leone English	Peet Cocke Fine Arts
VACANT N. County At Large	Angela Neary Physical Education	Peter Dill Social Science	Beth-Ann Dumas Vice-President
Allison Merzon President	Jen Sanders Math	Patrick Len Physical Sciences	Carina Love Learning Resources
Marilyn Rossa CCFT Rep.	Lisa Mifsud Part-time at large Rep.	Tricia Bramsen Human Development	Andrea Devitt Counseling
VACANT AS/DSPS	Jack Sullivan Business	Toni Torrey Nursing	Jennifer Martin Performing Arts
Matt Vasques Lang/ Comm	Gary Villa Engineering & Tech.	Larry Johnston Full-time At Large Rep.	Guest: ASCC

**I. APPROVAL OF AGENDA**

Is there any business that has representative guests or reports that need to be done first so these individuals do not have to stay for the entire meeting? Is there any business that requires immediate action and therefore, must be dealt with before any other business at this meeting?

**II. OLD BUSINESS**

**1. Approval of Minutes – if needed**

**(All/5 minutes)**

**Proposal:** Approve the minutes, with changes, from the previous Senate Council meeting.

**III. NEW BUSINESS**

**1. Accreditation**

**(All/ 70 minutes)**

**Background:** The role of faculty in the accreditation process is both prominent and meaningful. The final Accreditation Report is due to Board of Trustees in June and requires to Academic Senate President’s signature for approval. To that end, the Academic Senate is required to review the document(s) for approval.

**Proposal:** The Academic Senate approves Standard II as final with minor modifications after the ASC approval if necessary, and under the discretion of the Senate Leadership.

**Proposal:** The Academic Senate approves Standard IV as final with minor modifications after the ASC approval if necessary, and under the discretion of the Senate Leadership.

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**2. Senate Elections**

**(Devitt/ 10 minutes)**

**Background:** The Senate held elections for the offices of President and Vice-President this spring semester.

**Proposal:** The Academic Senate confirms the results of the Senate Election as presented.

**3. Curriculum Chair**

**(All/ 10 minutes)**

**Background:** The Curriculum Chair position is a two-year appointment made by the Academic Senate.

**Proposal:** The Academic Senate reappoints Kevin Bontenbal to the position of Curriculum Chair for the 2008-2010 term.

**4. Student Success and Retention Subcommittee**

**(T. Sherman/ 10 minutes)**

**Background:** The Student Retention and Success Committee is being proposed as a subcommittee of Enrollment Management. This approval is coming to the Senate *prior* to SGC (due to timing of the meetings). See Appendix A.

**Proposal:** The Academic Senate supports the new Student Success and Retention Committee as a subcommittee of Enrollment Management.

**5. Automated Early Alert Option**

**(Cartnal/ 7 minutes)**

**Background:** In exploring automated Early Alert options for implementation with Banner, the office of Institutional Research and Assessment has reviewed a product that would provide all the features of our current automated Early Alert system plus more (see attached screen shots). The Project Oz steering committee is requesting that the Academic Senate approve the use of this system to continue the availability of an automated Early Alert system at Cuesta.

**Proposal:** The Academic Senates approves the use of the SARS Early Alert system with Banner for a continued optional automated Early Alert system (See e-mail attachments).

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**IV. PER THE APRIL 11<sup>th</sup> MEETING - NO ORAL REPORTS**

**STANDING REPORTS**

**(Approx. 10 minutes)**

1. Sizzler (No Report)
2. Curriculum (2 minutes)
3. Faculty Professional Development (2 minutes)
4. Student Learning Outcomes and Assessment (2 minutes)
5. Minors in the Classroom (No Report)
6. CCFT (2 minutes)
7. Planning and Budget (2 minutes)

**SPECIAL REPORTS**

**(Approx. 3 minutes)**

1. Basic Skills (No Report)
2. Equivalency (No Report)
3. Accreditation – Kevin (3 minutes)

## **Appendix A**

### **Student Success and Retention Subcommittee** A Subcommittee of Enrollment Management

#### **Primary Tasks:**

- Provide direction and make recommendations to the college in its efforts to promote and enhance student retention and success.
- Assess current retention strategies and make appropriate recommendations.
- Develop a campus-wide student retention and success plan.
- Bring awareness to the campus community of retention initiatives.
- Monitors and analyze program outcomes upon implementation of retention initiatives.

#### **Notes for this Work Group:**

We envision a campus-wide subcommittee with representation from faculty, staff and administrators.

#### **Minimum Composition**

Chair: As Assigned

Vice President of Student Support

Director of Counseling

Director of DSPS

Director of Research

Counseling Representatives

Teaching Representatives

Basic Skills Representatives

Classified Representatives