



Senate Minutes

**Academic Senate Council Meeting
March 23, 2007, 2:15-4:30 p.m.
Room 5305**

| | | | | | | | |
|---|-------------------------------------------|---|------------------------------------------|---|-----------------------------------------|---|--------------------------------------|
| X | John Veres Biology | | Greg Baxley Physical Sciences | X | Sean Boling English | X | Peet Cocke Fine Arts |
| X | Beth-Ann Dumas Lang. And Comm. | | Walt Rehm Physical Education | X | Brent LaMon North County Rep. | X | Jane Morgan President |
| | | X | Robert Schwennicke Math | X | Patrick Len Physical Sciences | X | Carina Love Learning Resources |
| X | Marilyn Rossa CCFT Rep. | | Steve Hendricks Part-time At Large | X | Jan Gillette Human Development | X | Regina Reyes Counseling |
| | VACANT AS/DSPS | X | Jack Sullivan Business | X | Toni Torrey Nursing | | John Knutson Performing Arts |
| X | Kent Brudney Social Science | X | Gary Villa Engineering & Tech. | | Larry Johnston Full-time At Large | | Bart Gant ASCC Representative |
| X | Kevin Bontenbal Curriculum Chair | | | | | X | Lise Mifsud Vice President |

I. APPROVAL OF AGENDA

Is there any business that has representative guests or reports that need to be done first so these individuals do not have to stay for the entire meeting? Is there any business that requires immediate action and therefore, must be dealt with before any other business at this meeting?

II. OLD BUSINESS

1. Removal of Members from SESLOC Acct (Morgan 5 min)

Background/Discussion: The Academic Senate SESLOC account has Richard Hitchman and Linda Zeuschner listed as “joint owners” of the account. In order for SESLOC to remove these names without them going to SESLOC, it must be reflected in our minutes that we, the Academic Senate, are removing those names (Richard Hitchman

and Linda Zeuschner) from SESLOC accounts S3 and S9 of member number 302107. Additionally, as that will only leave Jane Morgan as owner of the account, (we will add the newly elected President in the fall), the Academic Senate should add

Proposal: The Academic Senate requests that SESLOC remove Richard J. Hitchman and Linda R. Zeuschner from accounts S3 and S9 of member number 302107.

Consensus reached. Proposal accepted.

Proposal: The Academic Senate requests that SESLOC add Kevin Bontenbal to accounts S3 and S9 of member number 302107.

Consensus reached. Proposal accepted.

2. Close and accept nominations for officers (Morgan 10 min)

Background/Discussion: The following nominations have been received: President: Bret Allen and Robert Schwennicke; Vice-President: Jane Morgan; North County Representative: Beth-Ann Dumas and Tina Lau. Are there any other final nominations?

Proposal: The Academic Senate Council closes and accepts the nominations for the open officer and representative positions.

Consensus reached. Proposal accepted.

Proposal: The Academic Senate Council determines the schedule for elections.

Consensus reached. Proposal accepted.

Proposal: The Academic Senate Council schedule a Meet the Candidates forum at both campuses prior to the Senate election.

Consensus reached. Proposal accepted.

Proposal: The Academic Senate Council creates guidelines for an optional statement of interest to be sent out from the candidates to all faculty.

Proposal red-carded

New Proposal: The Academic Senate Council requests a statement of interest from the candidates. This will be forwarded to the Academic Senate Council Vice President.

Consensus reached. Proposal accepted.

Note: An ad-hoc committee will be formed to determine the time-line for the election. Communication will be conducted via electronic mail.

III. NEW BUSINESS

1. Accreditation Self-Study

(Bontenbal 15 min)

Background: The Accreditation Steering Committee has discussed the possibility of offering compensation to faculty who will participate in drafting accreditation standards reports over the summer. However, it is unclear as to how this compensation will be given. It has been suggested that the administrators write the standards reports over the summer and faculty have input when they return in the fall. This means that there would be no faculty participation in the writing. In the past, faculty have been intimately involved in the process of writing Accreditation responses (as required by #6 under the 10+1).

Proposal: The Academic Senate will not accept or approve any accreditation self-study reports that have not had faculty participation in the writing process.

Consensus reached. Proposal accepted.

Note: The Union has never opposed a stipend for faculty, nor has the Union been contacted about this matter (Marilyn Rossa).

2. Fulltime Director of Employee Learning & Innovation Position (Gillette 20 min)

Background: See attached information

Proposal: The Academic Senate supports a fulltime Director Employee Learning and Innovation.

Consensus reached. Proposal accepted.

3. Mentor Program

(Gillette 15 min)

Background: See attached information.

Proposal: The Academic Senate approves the proposed Mentor Program and recommends it be implemented in Fall 2007.

Consensus reached. Proposal accepted.

Note: Faculty can claim this as governance time and professional development credit (Marilyn Rossa).

4. Presidential Transition Plan Presentation

(Morgan 15 min)

Background: The Academic Senate is one of the groups that will present to the Board of Trustees on April 4, 2007. The committee (consisting of Michele McAustin, Kevin Bontenbal, Chris Gilbert, Jane Morgan, and Margie Perez-Sesser) has received and collated information from faculty from across campus.

Proposal: The Academic Senate supports the presentation as outlined (see attached).

Consensus reached. Proposal accepted.

5. Unit Plan

(Morgan 10 min)

Background/Discussion: The Academic Senate is required to submit a Unit and Cluster Plan to Planning and Budget on March 27, 2007.

Proposal: The Academic Senate supports the Unit and Cluster Plan as presented.

Consensus reached. Proposal accepted.

IV. REPORTS

(Total: 21 minutes)

1. Sizzler – (3 minutes)
2. Board of Trustees Meeting – (no report)
3. Curriculum – (3 minutes)
4. Equivalency – no report
5. Faculty Professional Development – (3 min)
6. Senate Committee on Student Learning Outcomes and Assessments – (3 minutes)
 - a. PowerPoint Available on the Senate Website
7. CCFT – (3 minutes)
8. Planning and Budget – (3 minutes)
9. Accreditation (3 minutes)

V. CALL TO ACTION ITEMS

(Morgan/ 10 minutes)

1. Accreditation – continued input needed
2. Program Review and Planning – How does the College capture disciplines with courses, but no degree? Could this be done in a general way that covers several disciplines in a division? Please take this question to your divisions and bring the answer back for the next meeting: How should we define a program?
3. Management Senate – Faculty Senate Joint Project

Given the current climate regarding discussion of campus leadership, perhaps now is the time to discuss the lack of leadership training and guiding principles across campus. A new document could be developed that would serve as the basis for leadership “training” on campus (e.g. Division Chair Mentor Program, Grown Your Own Leaders Program, Senate President Training and Education, etc.). The current leadership training offered at Cuesta is “sink or swim.” The ASC has already approved a proposal that the AS leadership meet with the MS leadership to begin working on such a document. I’d like to brainstorm on what some of the guiding principles for leadership are. Please think about this and come prepared to brainstorm.

VI. INFORMATION/ PENDING ITEMS

1. Faculty evaluations of administrators

VII. AGENDA BUILDER/ SIZZLER ITEMS

Are there any items/issues that anyone has that he/she feels need to be on the Senate Council agenda for discussion, or that need to be taken to Sizzler for answers/clarification? No discussion is to take place on items/issues at this time.

Agenda Items:

- 1. Formalize the Academic Senate election process in terms of voting timelines and forum for meeting the candidates.**
- 2. Discuss raising the annual Academic Senate dues.**

Next Meeting: April 27, 2007

Academic Senate Web Site: www.ccsenate.org

Academic Senate to California Community Colleges Web Site:

<http://www.academicssenate.cc.ca.us>