



# Senate Draft Minutes

**Academic Senate Council Meeting  
April 27, 2007, 2:30-4:00 p.m.  
Room 5305**

X	John Veres Biology		Greg Baxley Physical Sciences	X	Sean Boling English	X	Peet Cocke Fine Arts Scott Brennan- Smith (proxy)
X	Beth-Ann Dumas Lang. And Comm.	X	Walt Rehm Physical Education	X	Brent LaMon North County Rep.	X	Jane Morgan President
		X	Robert Schwennicke Math	X	Patrick Len Physical Sciences		Carina Love Learning Resources
	Marilyn Rossa CCFT Rep.		Steve Hendricks Part-time At Large	X	Jan Gillette Human Development	X	Regina Reyes Counseling
	<b>VACANT</b> AS/DSPS	X	Jack Sullivan Business		Toni Torrey Nursing	X	John Knutson Performing Arts
X	Kent Brudney Social Science		Gary Villa Engineering & Tech.	X	Larry Johnston Full-time At Large		Bart Gant ASCC Representative
	Kevin Bontenbal Curriculum Chair					X	Lise Mifsud Vice President

## I. APPROVAL OF AGENDA

Is there any business that has representative guests or reports that need to be done first so these individuals do not have to stay for the entire meeting? Is there any business that requires immediate action and therefore, must be dealt with before any other business at this meeting?

## II. OLD BUSINESS

### 1. SESLOC Situation

**(Morgan 10 min)**

**Background/Discussion:** Recall that Dennis Baeyen and Jane Morgan went to SESLOC to change the signatures needed to obtain funds. SESLOC started the process and we were told that they would remove Dick Hitchman, Linda Zeuschner, and Dennis Baeyen

from the signature card if someone took the AS minutes stating such. We were also told that we could add someone in the same manner. Per SESLOC instructions, Kevin Bontenbal took the minutes from the last Academic Senate meeting and attempted to have his name added to the SESLOC account. SESLOC would not add Kevin and had not taken Dennis Baeyen, Dick Hitchman, or Linda Zeuschner off of the account.

I have spoken to the Cuesta College Foundation and the AS can set up an account through them. This would make it easier to access the funds and to change the names on the account when needed.

**Proposal:** The Academic Senate closes the SESLOC account and opens an account with the Cuesta College Foundation.

**Consensus reached. Proposal accepted.**

## **2. Academic Senate Election**

**(Mifsud 10 min)**

**Background:** The Academic Senate conducted Officer and NC Representative elections. Vice-President Lise Mifsud and Senator Jack Sullivan tallied the results.

**Proposal:** The Academic Senate accepts the following election results (for the term Fall 2007-Spring 2009): President: **Robert Schwennicke**; Vice-President: **Jane Morgan**; NC Representative: **Beth Ann Dumas**.

**Consensus reached. Election results in the proposal are accepted.**

**Note:** There was a problem using Citrix to vote. As a result, all ballots were accepted that were submitted.

**Note:** Kent Brudney will prepare a draft of the Academic Senate election process for the Academic Senate bylaws.

## **3. Definition of Student Learning Outcomes for Cuesta College (LaMon 10 min)**

**Background/Discussion:** At a recent meeting of Administrators and Senate leadership there was some confusion expressed regarding whether Cuesta had an approved definition of SLOs. Although the definition was presented to the Senate Council at the meetings of Oct. 6, 27 and Nov. 3, and was approved (note from Morgan: The Academic Senate did not vote to approve the definition – it was presented as part of a report) at the Nov. 3 meeting as part of the revised Program Review documents, the minutes of those meetings did not reflect that the Senate specifically approved use of the following definition:

Student Learning Outcomes are broad statements developed by faculty of what students will know and be able to do with that knowledge upon completion of a learning experience.

This definition allows us to identify not only specific knowledge and skills, but also the capacities for creative expression and informed judgments, attitudes and ethical behaviors that are the essence of collegiate education.

**Proposal:** The Academic Senate accepts and endorses the definition of student learning outcomes as recommended by the Student Learning Outcomes and Assessment Committee for use at Cuesta College.

**Consensus reached. Proposal accepted.**

### **III. NEW BUSINESS**

#### **1. Senate Committee Reports (LaMon 15 min)**

**Background/Discussion:** Because various Senate Committees make reports to the Senate Council of actions taken by those committees and Senate approval of the reports has only been implicit and Senate Minutes may not provide a record of the information contained in the reports, it would be beneficial if a procedure was established so that the Senate Council does not have to revisit every action taken by Senate Committees to give them "official" approval.

**Proposal:** Reports of actions taken by Senate Committees given to the Senate Council will be considered accepted and endorsed by the Senate Council unless a voting member of the Council makes a specific request that an item be brought to the Council for further review and approval. The Senate Council minutes will provide a record of the committee actions presented in the reports.

**Proposal red carded.**

**Note: President Morgan will review the Brown Act.**

#### **2. SLOA Committee Draft Statement about SLO's (LaMon 15 min)**

**Background/Discussion:** A number of schools have developed agreements between the Senate and Administration regarding SLOs stating principles, responsibilities and mutual understandings. An example from Modesto CC is provided. Such a document provides evidence of college-wide dialog that would be beneficial for our Accreditation review. Would the Senate like the SLOA Committee to prepare a draft of such a statement for its consideration?

**Proposal:** The Academic Senate requests that the SLOA Committee prepare a draft of a statement of principles and mutual understandings regarding SLOs for adoption at Cuesta College.

**Consensus reached. Proposal accepted.**

### **3. SLOA Position**

**(Morgan 15 min)**

**Background/Discussion:** The current SLOA position involves the instruction side of the house only and provides 40% release time to the SLOA Liaison. There is much need, across the entire campus, for assistance in developing and implementing SLO's. Many colleges have more release time and a Liaison who oversees the entire campus in this process.

While this would have to be approved by many different groups, today I am asking if the Academic Senate approves the change (from being responsible for instruction only to being responsible for the entire campus) and would support increasing the release time from 40% to 60% or even 100%.

Additionally, this would mean that the position would be removed from the Academic Senate and placed under, perhaps the Program Planning and Review Committee (PPRC).

**Proposal:** The Academic Senate supports the increase in responsibility for the SLOA Liaison, the increase in release time, and the removal of this position from the Academic Senate.

**Proposal red carded.**

**Note: There should be greater campus-wide discussion with administration and student services. There should be consideration of separate positions. The Academic Senate maintains purview over instruction.**

### **IV. REPORTS**

**(Total: 27 minutes)**

1. Sizzler – (3 minutes)
2. Board of Trustees Meeting – (3)
3. Curriculum – (3 minutes)
4. Equivalency – (3 minutes)
5. Faculty Professional Development – (3 min)
6. Senate Committee on Student Learning Outcomes and Assessments – (3 minutes)
  - a. PowerPoint Available on the Senate Website
7. CCFT – (3 minutes)
8. Planning and Budget – (3 minutes)
9. Accreditation (3 minutes)

### **V. CALL TO ACTION ITEMS**

**(Morgan/ 10 minutes)**

1. Accreditation – continued input needed
2. Program Review and Planning – How does the College capture disciplines with courses, but no degree? Could this be done in a general way that covers several disciplines in a division? Please take this question to your divisions and bring the answer back for the next meeting: How should we define a program?
3. Management Senate – Faculty Senate Joint Project

Given the current climate regarding discussion of campus leadership, perhaps now is the time to discuss the lack of leadership training and guiding principles across campus. A new document could be developed that would serve as the basis for leadership “training” on campus (e.g. Division Chair Mentor Program, Grown Your Own Leaders Program, Senate President Training and Education, etc.). The current leadership training offered at Cuesta is “sink or swim.” The ASC has already approved a proposal that the AS leadership meet with the MS leadership to begin working on such a document. I’d like to brainstorm on what some of the guiding principles for leadership are. Please think about this and come prepared to brainstorm.

## **VI. INFORMATION/ PENDING ITEMS**

1. Faculty evaluations of administrators

## **VII. AGENDA BUILDER/ SIZZLER ITEMS**

Are there any items/issues that anyone has that he/she feels need to be on the Senate Council agenda for discussion, or that need to be taken to Sizzler for answers/clarification? No discussion is to take place on items/issues at this time.

**Next Meeting: May 11, 2007 room: 5403**

**Academic Senate Web Site: [www.ccsenate.org](http://www.ccsenate.org)**

**Academic Senate to California Community Colleges Web Site:  
<http://www.academicssenate.cc.ca.us>**