



DRAFT MINUTES

Senate Minutes

**Academic Senate Council Meeting
 October 6th, 2006, 2:30-4:00 p.m.
 Room 5305**

X	John Veres Biology		Greg Baxley Physical Sciences	X	Sean Boling English	X	Peet Cocke Fine Arts
X	Beth-Ann Cocroft Lang. And Comm.	X	Walt Rehm Physical Education	X	Brent LaMon North County Rep.	X	Jane Morgan Vice-President
X	Allison Merzon President	X	Rober Schwennicke Math		Patrick Len Physical Sciences	X	Carina Love Learning Resources
X	Marilyn Rossa CCFT Rep.	X	Jefferson Clarke Part-time At Large	X	Jan Gillette Human Development	X	Regina Reyes Counseling
	VACANT AS/DSPS	X	Jack Sullivan Business	X	Toni Torrey Nursing		VACANT Performing Arts
X	Kent Brudney Social Science	X	Gary Villa Eng. & Tech.		Larry Johnston Full-time At Large		VACANT ASCC Representative

I. APPROVAL OF AGENDA

Is there any business that has representative guests or reports that need to be done first so these individuals do not have to stay for the entire meeting? Is there any business that requires immediate action and therefore, must be dealt with before any other business at this meeting?

II. OLD BUSINESS

1. Calendar Discussion – Tabled From Last Meeting (Morgan) (10 minutes)

Discussion: The focus of the discussion will be on how Allan Hancock College, going to a 16 week calendar, will impact the academic and professional matters of Cuesta College. (See attached information from Statewide Senate).

Time ran out – will be re-agendized.

2. President/ Superintendent Transition/ Recruitment Plan (Merzon 10 minutes)

Proposal: The Senate Council supports the Human Resources’ action item “President/ Superintendent Transition/ Recruitment Plan,” as presented in the October 2006 Board Packet (see attached).

Red carded

Language to the District plan changed as follows:

Purpose: A transition/recruitment plan is being developed for consideration with the goal of finding candidates that are well-qualified and that fully meet the criteria established in the hiring process. The plan includes a process that involves the appropriate constituencies of the institution and community.

Summary:

Process:

- Allow the process to continue until an acceptable candidate is found.
- Establish a Vision Committee.
- Executive Director of Human Resources and Labor Relations in collaboration with the Academic Senate President, CCFT President, and Vision Committee will facilitate the recruitment process and contract with an outside facilitator to organize the process for developing consensus of the leadership criteria and assessment information.

- The Vision Committee shall determine the hiring process

The remainder of the document is rejected by the Academic Senate.

Proposal: The President of the Academic Senate is to present the modifications of the Transition/Recruitment Plan to the Board of Trustees.

Consensus reached.

3. Faculty Professional Development

(Merzon 20 minutes)

The Faculty of Cuesta College have been without a Professional Development Coordinator for over a year. Given the latest news from the Governor's office,

(31) Five million dollars (\$5,000,000) for transfer by the Controller to Section B of the State School Fund for one-time expenditure by the community colleges in support of faculty and staff professional development programs established by Article 5 Chapter 1 of Part 51 of the Education Code, beginning with Section 87150 of the Education Code. The chancellor shall allocate funds to each community college district that complies with the requirements of Section 87151 of the Education Code on an equal basis per full-time equivalent student.

There will be some monies will be available to fund Professional Development.

Proposal: The Senate Council supports a one-time 40% Faculty Reassignment for Professional Development, using the categorical monies designated by the State, for the 2006-2007 Academic year.

Red carded.

New Proposal: The Senate Council supports a one-time 40% Faculty Reassignment for Professional Development for the 2006-2007 Academic year.

Consensus reached.

III. NEW BUSINESS

1. Early Alert

(Bontenbal 15 minutes)

As Cuesta transitions to the Banner/Luminous software, some of the current systems we have in place will either go away or be incorporated into this new system. Early Alert is one of those systems. As faculty, we have to decide if we want to keep Early Alert or some form of Early Alert in the new Banner system.

Posting of midterm grades is a feature that is offered in the Banner software system. Do we want this functionality and is this something that could replace Early Alert?

Proposal: Eliminate Early Alert and enable an optional midterm grade posting in the new Banner software.

Tabled.

2. Spellings Plan

(Sullivan 15 minutes)

Discussion: The implications of the Spellings Plan on teaching and learning will be discussed (see website: (<http://www.nytimes.com/2006/09/27/education/27spellings.html>)).

Proposal: Jack Sullivan will write a proposal and this item will be put on the agenda for the next meeting.

Consensus reached.

3. FW Grading Option

(Morgan 10 minutes)

Discussion: The Senate Council will discuss the feasibility and interest of utilizing the FW grading option.

Proposal: The Academic Senate Council will create an ad hoc committee, which will mirror the process employed by the plus/minus grading committee, and bring ideas back to the ASC.

Consensus reached.

IV. REPORTS

(TOTAL 15 MINUTES)

1. Sizzler – No Report
2. Curriculum (3 minutes)
3. Equivalency (3 minutes)
4. Faculty Professional Development (3 minutes) – No report
5. Senate Committee on Student Learning Outcomes and Assessments (3 minutes)
6. CCFT (3 minutes)
7. Planning and Budget (2 minutes)
8. Statewide Legislative Report – (5 minutes)
 - a. Dill, Cuesta Senate Voting Delegate

V. CALL TO ACTION ITEMS

(MERZON) (2 MINUTES)

1. Retreat target date over Spring Break. Solicit faculty interested in organizing.
2. Recruit One for At Least One – Accreditation Faculty.

VI. INFORMATION/ PENDING ITEMS

1. Senate Scholarship Recipients
2. Administrative Evaluations Procedures and Process Update – Morgan
3. Public Records Act Request – Legal Advisory Handout
4. September Statewide Rostrums Are Available Online. Go to www.cc.senate.org, click on “Senators,” then “CA State Academic Senate,” and finally, “Rostrums.”

VII. AGENDA BUILDER/ SIZZLER ITEMS

Are there any items/issues that anyone has that he/she feels need to be on the Senate Council agenda for discussion, or that need to be taken to Sizzler for answers/clarification?

No discussion is to take place on items/issues at this time:

1. No Cell phone/ PDA in class and/or campus policy
2. Changes to Math and English Minimum Requirements – Ad Hoc Group
3. M’May Diffley and Teaching Excellence Award Processes

Next Meeting: October 27th, 2006

Academic Senate Web Site: www.ccsenate.org

Academic Senate to California Community Colleges Web Site: <http://www.academicssenate.cc.ca.us>

http://www.academicssenate.cc.ca.us/Publications/Papers/Alternative_calendars.htm#abstract

Alternative Calendars: Recommendations and a Progress Report

Spring 2000 Educational Policies Committee

Topic: Local Senates

Abstract

As a consequence of changes to the 175-day rule, many colleges are considering moving to alternative calendars. To assist in the deliberations on the multiplicity of issues involved in such a change, the Academic Senate for California Community Colleges is offering what are essentially two documents: 1) a set of recommendations regarding alternative calendars that was adopted by the Plenary Body; and 2) a series of frequently asked questions, or FAQs, regarding alternative calendars, along with their answers.

Recommendations

The Academic Senate for California Community Colleges makes the following recommendations to local academic senates:

1. Local academic senates should consult collegially and take a leading role in developing the process to determine calendar changes, including, but not limited to the formulation of criteria for selection to which all models will be subjected. Clearly such criteria will give primacy to student access and student academic success before desires to increase enrollment or to serve other administrative ends.
 2. Local academic senates must ensure that the quality of educational programs and curricular offerings are not diminished by any change; rather, the desire is to improve both.
 3. Local academic senates must work closely with their bargaining units to identify issues of concern and clarify appropriate provenances for decision-making as it affects faculty. Such decisions, within the shared governance process, will ensure respect for the delegated authority of the senates and the statutory and locally-negotiated responsibilities of the bargaining units.
 4. Faculty should debate within and between disciplines the academic and pedagogical advantages and disadvantages of any proposed calendar.
 5. Flex and Staff Development Officers must work with the local senates to ensure full opportunities for continued professional growth, exchange, and development within the contractual obligations, regardless of the calendar model.
 6. Local academic senates, working with students as shared governance participants, should identify those populations of students most likely to be negatively impacted by changes and to identify their concerns.
 7. Local academic senates should be advocates for unique programs or activities whose special or contractual demands must be considered.
 8. Local academic senates should work with their bargaining agent to identify faculty (e.g., librarians and counselors) on whom differential responsibilities or opportunities might fall and to seek resolution of inequities.
 9. Local academic senates must identify services and facilities necessary to instruction and to full college participation by their students; such faculty services as computing facilities, administrative support, duplication services, and the library must be matched by services that will provide full access to all students, regardless of their term of enrollment.
 10. Faculty must remain sensitive to the demands these changes would place on staff and hourly employees and to understand how their own senate-adopted policies and practices might impact their workload.
- Finally, the local academic senates must insist on mechanisms to retain shared governance and resist any efforts inadvertent or intentional to silence the voice of faculty by making significant decisions when faculty are not present on campus.